

**Democratic Services Section
Chief Executive's Department
Belfast City Council
City Hall
Belfast
BT1 5GS**



**Belfast
City Council**

29th August, 2018

MEETING OF PEOPLE AND COMMUNITIES COMMITTEE

**** Please note the change of venue for this meeting**

Dear Alderman/Councillor,

The above-named Committee will meet in the ** Conor Room, City Hall, on Tuesday, 4th September, 2018 at 4.30 p.m., for the transaction of the business noted below.

You are requested to attend.

Yours faithfully,

SUZANNE WYLIE

Chief Executive

AGENDA:

1. Routine Matters

- (a) Apologies
- (b) Minutes
- (c) Declarations of Interest

2. Matters Referred from Council/Motions

- (a) Motion – Graffiti (Pages 1 - 2)
- (b) Motion - Green Spaces (Pages 3 - 4)
- (c) Motion – Unadopted Alleyways (Pages 5 - 6)

3. Committee/Strategic Issues

- (a) Update on Strategic Cemetery and Crematorium Development (Pages 7 - 16)

4. Physical Programme and Asset Management

- (a) Grant of Right of Way to Trustees of St. Mary Magdalene Parish Church, Donegall Pass (Pages 17 - 20)
- (b) Update on Partner Agreements (Pages 21 - 24)

5. Finance, Procurement and Performance

- (a) Financial Reporting – Quarter 1 2018/2019 (Pages 25 - 32)

6. Operational Issues

- (a) Naming of New Streets (Pages 33 - 34)
- (b) City Greenways Workshop (Pages 35 - 38)
- (c) Update on Transfer of Houses in Multiple Occupation (Pages 39 - 42)
- (d) Update on Partnership Work to Address Anti-Social Behaviour (Pages 43 - 50)
- (e) Ribbon of Poppies Campaign 2018 (Pages 51 - 56)
- (f) Consultation on Proposed Amendments to the Statutory Food Law Code of Practice (NI) 2018 (Pages 57 - 72)
- (g) Drug Support Services and Response – Request for Special Meeting (Pages 73 - 74)
- (h) Use of Glyphosate Based Weedkiller (Pages 75 - 82)
- (i) Northern Ireland Health and Fitness Awards (Pages 83 - 84)
- (j) Naming of Path at Olympia Leisure Centre (Pages 85 - 88)
- (k) Donation of a Discus Cage for Mary Peters Track (Pages 89 - 92)

7. Issues Raised in Advance by Members

- (a) Christmas Tree in Belvoir (Councillor Newton to raise)
- (b) Invitation to Community Rescue Service to Address the Committee (Councillor McCusker to raise)

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| Subject: | Motion – Graffiti |
| Date: | 4th September, 2018 |
| Reporting Officer: | Sara Steele, Democratic Services Officer, ext 6301 |
| Contact Officer: | Sara Steele, Democratic Services Officer, ext 6301 |

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|---|---|
| Restricted Reports | |
| Is this report restricted? | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| If Yes, when will the report become unrestricted? | |
| After Committee Decision | <input type="checkbox"/> |
| After Council Decision | <input type="checkbox"/> |
| Some time in the future | <input type="checkbox"/> |
| Never | <input type="checkbox"/> |

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|---------------------------------------|---|
| Call-in | |
| Is the decision eligible for Call-in? | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |

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| 1.0 | Purpose of Report/Summary of Main Issues |
| 1.1 | To bring to the Committee’s attention a motion regarding Graffiti, which is due to be presented to the Council on 3rd September. |
| 2.0 | Recommendation |
| 2.1 | The Committee is requested to consider the Motion and take such action thereon as may be determined. |
| 3.0 | Main Report |
| | <u>Key Issues</u> |
| 3.1 | The following motion on Graffiti, which will be proposed by Councillor Boyle and seconded by Councillor Dudgeon, is due to be presented to the Council at its meeting on 3rd September: |

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| | <p><i>"This Council recognises the damage caused by and unsightliness of the growing amount of graffiti within our City centre and our neighbourhoods, on our shutters, our walls, our doors, our utility boxes etc.</i></p> <p><i>As the Council has the power under Article 18 of the Local Government (Miscellaneous Provisions) (Northern Ireland) Order 1985 to remove or obliterate any graffiti which, in the opinion of Council, is detrimental to the amenity of any land in the district, pro-active policies and procedures for addressing the problem need to now be put in place, perhaps on the lines of those adopted in 2016 by Ards and North Down Borough Council.</i></p> <p><i>Accordingly, the Council agrees to allocate the necessary funding and resources, or the reprioritisation of existing resources, to tackle the environmental scourge of graffiti in the City."</i></p> <p>In accordance with Standing Order 13(f), the Motion will be referred without discussion to the People and Communities Committee.</p> <p><u>Financial and Resource Implications</u></p> <p>3.2 None.</p> <p><u>Equality or Good Relations Implications</u></p> <p>3.3 None.</p> |
| 4.0 | Documents Attached |
| | None |



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|---------------------------|--|
| Subject: | Motion – Green Spaces |
| Date: | 4th September, 2018 |
| Reporting Officer: | Sara Steele, Democratic Services Officer, ext 6301 |
| Contact Officer: | Sara Steele, Democratic Services Officer, ext 6301 |

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|---|---|
| Restricted Reports | |
| Is this report restricted? | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| If Yes, when will the report become unrestricted? | |
| After Committee Decision | <input type="checkbox"/> |
| After Council Decision | <input type="checkbox"/> |
| Some time in the future | <input type="checkbox"/> |
| Never | <input type="checkbox"/> |

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| Call-in | |
| Is the decision eligible for Call-in? | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |

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| 1.0 | Purpose of Report/Summary of Main Issues |
| 1.1 | To bring to the Committee’s attention a motion regarding Green Spaces, which is due to be presented to the Council on 3rd September. |
| 2.0 | Recommendation |
| 2.1 | The Committee is requested to consider the motion and take such action thereon as may be determined. |
| 3.0 | Main Report |
| | <u>Key Issues</u> |
| 3.1 | The following motion in respect of Green Spaces, which will be proposed by Councillor Long and seconded by Councillor McReynolds, is due to be presented to the Council on 3rd September: |

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| | <p><i>“This Council agrees to establish a strategy to tackle the issue of grass cutting along verges and roads in the City. This will include auditing the number of sites that need maintenance, determining the best way to maintain them, increasing revenue to meet the costs and setting up a forum with other relevant agencies, including the Department for Infrastructure, to ensure that the areas are maintained in a way which promotes road safety, civic pride and protects the environment.”</i></p> <p>3.2 In accordance with Standing Order 13(f), the Motion will be referred without discussion to the People and Communities Committee.</p> <p><u>Financial and Resource Implications</u></p> <p>3.3 None.</p> <p><u>Equality or Good Relations Implications</u></p> <p>3.4 None.</p> |
| 4.0 | Documents Attached |
| | None |



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|---------------------------|--|
| Subject: | Motion – Unadopted Alleyways |
| Date: | 4th September, 2018 |
| Reporting Officer: | Sara Steele, Democratic Services Officer, ext 6301 |
| Contact Officer: | Sara Steele, Democratic Services Officer, ext 6301 |

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| Restricted Reports | |
| Is this report restricted? | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| If Yes, when will the report become unrestricted? | |
| After Committee Decision | <input type="checkbox"/> |
| After Council Decision | <input type="checkbox"/> |
| Some time in the future | <input type="checkbox"/> |
| Never | <input type="checkbox"/> |

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| Call-in | |
| Is the decision eligible for Call-in? | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |

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| 1.0 | Purpose of Report/Summary of Main Issues |
| 1.1 | To bring to the Committee’s attention a motion regarding Unadopted Alleyways, which is due to be presented to the Council on 3rd September. |
| 2.0 | Recommendation |
| 2.1 | The Committee is requested to consider the motion and take such action thereon as may be determined. |
| 3.0 | Main Report |
| | <u>Key Issues</u> |
| 3.1 | The following motion on Unadopted Alleyways, which will be proposed by Councillor Dorrian and seconded by Councillor Newton, is due to be presented to the Council on 3rd September: |

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| | <p><i>“This Council will engage with relevant agencies to develop protocols in respect to addressing issues around unadopted alleyways across the City, recognising health and safety and public hygiene concerns. All efforts should be also made to identify legal owners and compel them to meet their obligations.”</i></p> |
| 3.2 | <p>In accordance with Standing Order 13(f), the Motion will be referred without discussion to the People and Communities Committee.</p> |
| | <p><u>Financial and Resource Implications</u></p> |
| 3.3 | <p>None.</p> |
| | <p><u>Equality or Good Relations Implications</u></p> |
| 3.4 | <p>None.</p> |
| 4.0 | <p>Documents Attached</p> |
| | <p>None</p> |



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|---------------------------|---|
| Subject: | Update on Strategic Cemetery and Crematorium Development |
| Date: | 4th September, 2018 |
| Reporting Officer: | Nigel Grimshaw, Director of City and Neighbourhood Services, ext 3260 |
| Contact Officer: | Siobhan Toland, Assistant Director, ext 3281 Michael Patterson, Bereavement Services Manager Claire Sullivan, Policy and Business Development Officer |

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| Restricted Reports | |
| Is this report restricted? | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| If Yes, when will the report become unrestricted? | |
| After Committee Decision | <input type="checkbox"/> |
| After Council Decision | <input type="checkbox"/> |
| Some time in the future | <input type="checkbox"/> |
| Never | <input type="checkbox"/> |

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|---------------------------------------|---|
| Call-in | |
| Is the decision eligible for Call-in? | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |

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| 1.0 | Purpose of Report or Summary of Main Issues |
| 1.1 | The purpose of this report is to report to Committee on the key issues discussed at the Strategic Cemeteries and Crematorium Development Working Group meetings held on 6 th June and 15 th August. |
| 2.0 | Recommendation |
| 2.1 | The Committee is requested to approve the minutes and the recommendations from the Strategic Cemeteries and Crematorium Development Working Group meetings held on 6 th June and 15 th August. |

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| 3.0 | Main Report |
| 3.1 | <p><u>Key Issues</u></p> <p>The Strategic Cemeteries and Crematorium Development Working Group is a Working Group of the People and Communities Committee which consists of an elected member from each of the political parties.</p> |
| 3.2 | <p>The minutes from the Strategic Cemeteries and Crematorium Development Working Group are brought before the Committee for approval.</p> |
| 3.3 | <p>The key issues discussed at 6th June meeting were:</p> |
| | <p><u>Update on permanent memorial to mark Plot Z1 in the City Cemetery</u></p> <p>Members noted the update provided and that a public consultation exercise was taking place in July and August, and that a report on this would be brought to the October meeting of the Working Group.</p> |
| 3.4 | <p><u>Update on Children's Funeral Charges</u></p> <p>Members noted the updated provided in relation to the Motion in respect of waiving children's funeral charges, and that Officers would seek clarification in regard to the age criteria and would write to the Department of Communities in respect of how the matter of a Children's Funeral Fund might be progressed.</p> |
| 3.5 | <p><u>Headstones</u></p> <p>Members noted the update provided in relation to headstones which had been found to be unstable and unsafe.</p> |
| | <p>The key issues discussed at the 15 August meeting were:</p> |
| | <p><u>Update on Children's Funeral Charges</u></p> |
| 3.6 | <p>Members were updated on the work that had been undertaken in relation to the waiving of children's funeral charges. After consideration the Working Group recommended that the Council waive cremation fees for all under eighteen years old from a Northern Ireland address. They further recommended that the Council should waive burial fees for residents of the City, under eighteen years old, but that this provision should not extend to the cost associated with the purchase of the grave. They also recommended that the aforementioned provisions should be extended to asylum seekers.</p> |

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| 3.7 | <p><u>Update on permanent memorial to mark Plot Z1 in the City Cemetery</u></p> <p>Members noted the update provided and that there had been a high rate of engagement with the public consultation which was due to finish on 31st August. The findings of the consultation will be analysed and a report on these and a final recommendation on the design will be brought to the October meeting of the Working Group.</p> |
| 3.8 | <p><u>Request for Exhumation</u></p> <p>The Working Group recommended that authority be granted for an exhumation in relation to a request to have the identity of remains confirmed.</p> |
| 3.9 | <p><u>Update on Water Infrastructure at Roselawn Cemetery</u></p> <p>The Working Group noted the updated provided on the use of water bowsers to manage the disruption to the water supply in Roselawn Cemetery.</p> |
| 3.10 | <p><u>Update on Headstone Foundations</u></p> <p>The Working Group considered the verbal report given in relation to the provision of foundations for headstones within Council cemeteries and requested that a further report be brought back to the Working Group in relation to this matter.</p> |
| 3.11 | <p><u>Use of Memorial Trees at Roselawn Cemetery</u></p> <p>The Working Group noted the information provided around the checks in relation to applications for plaques for memorial trees.</p> |
| 3.12 | <p><u>New Crematorium at Roselawn</u></p> <p>The Working Group noted the update provided on the tender process to appoint a specialist project management team for this project and that an update report would be brought to a future meeting of the Working Group.</p> |
| 3.13 | <p><u>Financial and Resource Implications</u></p> <p>The costs related to the memorial to mark Plot Z1 have been committed within the capital programme.</p> |
| 3.14 | <p><u>Equality or Good Relations Implications/Rural Needs Assessment</u></p> <p>There are currently no equality or good relations implications in relation to this report.</p> |

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| 4.0 | Documents Attached |
| | Appendix 1 – Minutes of Strategic Cemeteries and Crematorium Development Working Group of 6th June Appendix 2 – Minutes of Strategic Cemeteries and Crematorium Development Working Group of 15th August |

**STRATEGIC CEMETERIES AND CREMATORIUM
DEVELOPMENT WORKING GROUP**

Minutes of Meeting of 6th June, 2018

Members Present: Alderman Rodgers (Chairperson);
Alderman Sandford; and
Councillor O'Neill.

In Attendance: Mrs. S. Toland, Assistant Director, City and
Neighbourhood Services.
Mrs. C. Sullivan, Policy and Business Development
Officer,
Mr. M. Patterson, Bereavement Services Manager, and
Mr. G. Graham, Democratic Services Assistant.

Election of Chairperson

The Working Group sought nominations to fill the vacant position of Chairperson and it was:

Moved by Alderman Sandford
Seconded by Councillor O'Neill and

Resolved - that Alderman Rodgers be appointed to the position of Chairperson for the period ended on the date of the Local Government Elections in May, 2019.

Alderman Rodgers accepted the appointment and thanked the Members for their nomination.

(Alderman Rodgers in the Chair.)

Minutes

The minutes of the meeting of 2nd May were taken as read and signed as correct.

Declarations of Interest

No declarations of interest were reported.

**Update on Permanent Memorial to mark
Plot Z1 in the City Cemetery**

The Policy and Business Development Officer provided the Working Group with an update on the progress to design, produce and install a permanent memorial at Plot Z1 in the City Cemetery. She reported that the Focus Group had met with the sculptor, had provided an input into the process and that its suggestions had been incorporated into the design of the memorial.

She advised the Members that the next stage of the process would involve a wider consultation exercise which would be undertaken during July and August, involving the Council's standard communication channels. She reported further that it was anticipated

that the findings of the public consultation exercise would be presented to the October meeting of the Working Group.

The Working Group considered the proposed memorial design and agreed that it was a fitting tribute to the bereaved families which reflected the sensitivities around the subject area. The Members agreed that to include a plinth at the base of the memorial might attract anti-social behaviour and that it would be preferable if the memorial was erected without a stone plinth. The Working Group commended the officers on the work they had undertaken to date, in the provision of a fitting and sensitive memorial to acknowledge the loss of those bereaved families whose babies were interned in Plot Z1, in the City Cemetery.

Noted.

Update on Children's Funeral Charges

The Bereavement Services Manager provided the Working Group with an update in relation to children's funeral charges in respect of a Motion which had been referred to the People and Communities Committees by the Council, at its meeting on 1st May, 2018. He reported that the Motion had proposed to waive all funeral and cremation charges for those children under eighteen years of age. The Assistant Director, in response to a question from a Member, advised the Working Group that clarification was required to establish the appropriate age limit to qualify for these proposed changes

The Director reminded the Working Group that the People and Communities Committee was due to consider the Motion in more detail at its meeting scheduled to be held in August, 2018. She highlighted the fact that the situation was complicated further in that Belfast City Council was the sole provider of cremation services within the province. She stated that the Children's Funeral Fund was introduced only in England and Wales by the Ministry of Housing, Communities and Local Government and that the respective authority in Northern Ireland is the Department for Communities. The Director, in response to clarification requested by the Members in regard to the age criteria, agreed to seek guidance from the City Solicitor and agreed also to write to the Department for Communities in respect of how the matter of a Children's Fund might be progressed.

The Working Group noted the information which had been provided

Headstones

The Director provided the Working Group with a verbal update on the Council Policy to secure headstones which had previously been found to be unstable and unsafe. She stated that it was necessary to revise the current policy, particularly in cases where headstones were found to be unstable but not necessarily unsafe, and that Legal Services would be consulted.

Noted.

Date of Next Meeting

The Working Group agreed that its next meeting be held on Wednesday, 15th August at 12.30 p.m.

Chairperson

**STRATEGIC CEMETERIES AND CREMATORIUM
DEVELOPMENT WORKING GROUP**

Minutes of Meeting of 15th August, 2018

Members Present: Alderman Rodgers (Chairperson); and
Councillors Carson and O'Neill.

In Attendance: Mrs. C. Sullivan, Policy and Business Development
Officer,
Mr. M. Patterson, Bereavement Services Manager,
Ms. S. Kalke, Project Sponsor and
Mr. G. Graham, Democratic Services Assistant.

Apologies

An apology for inability to attend was reported from Alderman Sandford.

Minutes

The minutes of the meeting of 6th June were taken as read and signed as correct.

Declarations of Interest

No declarations of interest were reported.

Update on Children's Funeral Charges

The Policy and Business Development Officer provided the Working Group with background information in regard to a Motion, presented to a previous meeting of the Council, relating to the waiving of funeral costs in respect of children under the age of eighteen. The Members were advised of a response which had been received from the Department for Communities (DfC), in respect of the establishment of a regional Children's Funeral, stating that the DfC was researching currently how such a fund, if implemented, would operate.

In response to a question from a Member in respect of the legal determination of a child, the Policy and Business Development Officer referred to the Children (Northern Ireland) Order 1995 as the legislation pertaining to Northern Ireland currently in regard to this issue. The Policy and Business Development Officer highlighted other relevant issues in relation to the Motion, particularly in regard to the fact that the Council provided a regional cremation service and highlighted the cost implications associated with providing a free service to all residents, under the relevant age threshold.

The Working Group was presented with a number of options in relation to the provision of both cremation and burial services, specifically in relation to the waiving of fees for those children resident in Belfast and whether this provision should be extended to non residents also. In respect of burials, the Working Group was asked to consider whether it supported the notion of providing free burial facilities to both residents and non residents or whether it considered that this service should apply to residents only.

After consideration, the Working Group recommended that the cremation and burial service provided by the Council should apply to residents of the City, under eighteen years of age, but that this free burial provision should not extend to the cost associated with the purchase of a grave. The Working Group recommended that the

aforementioned provision should be extended to asylum seekers, subject to the approval of the People and Communities Committee.

Update on a Permanent Memorial to mark Plot Z1 in the City Cemetery

The Policy and Development Officer provided the Working Group with an update on the process to design and install a permanent memorial to mark Plot Z1 in the City Cemetery. She referred to the high rate of engagement from the public as part of the consultation process, which was due to finish on 31st August, 2018. She informed the Members that, after the consultation process had ended, the responses would be analysed and that a final recommendation on the design of the memorial would be brought to the October meeting of the Working Group for consideration. It was reported also that, as part of the consultation process, a drop-in information session would be held on 23rd August, 2018.

Noted.

Request for Exhumation

The Bereavement Services Manager reported that due to a historical administration error in regard to the interment of an individual at Roselawn Cemetery, it would be necessary to undertake an exhumation following a family request to have the identity of the remains confirmed.

The Working Group, sensitive to the needs of the family and to provide certainty in regard to the identification of the remains, granted authority for the exhumation to be undertaken, subject to the approval of the People and Communities Committee.

Update on Water Infrastructure at Roselawn Cemetery

The Bereavement Services Manager provided the Working Group with an update on the use of water bowsers to manage the disruption to the water supply in Roselawn Cemetery. He stated that following access problems to the water bowsers, extension pipes had been connected to facilitate ease of access to the water bowsers.

Noted.

Update on Headstone Foundations

The Working Group considered a verbal report by the Bereavement Services manager in regard to the maintenance of headstones within the Council's cemetery facilities. It was reported that the Council was obligated to maintain headstones for a maximum period of fifteen years, after which maintenance would be borne by the relatives of the bereaved.

The Working Group expressed concern that responsibility in respect of the foundation of headstones should be time bound and conscience of the additional costs associated with amending this policy, agreed to defer consideration of the matter to allow a report to be brought back outlining the potential costs associated with amending the policy, subject to the approval of the People and Communities Committee.

Use of Memorial Trees at Roselawn Cemetery

In response to information requested by the Chairperson in regard to the use of memorial trees at Roselawn Cemetery, the Bereavement Services Manager confirmed that owing to a lack of available space in the cemetery, the option of purchasing memorial trees for cremated remains was no longer available.

Noted.

New Crematorium at Roselawn

The Chairman, on behalf of the Working Group, requested an update on the process to provide a new crematorium facility at Roselawn Cemetery and was advised that tender documents in respect of the project had been issued and that a design team had been established to oversee the work

Noted.

Date of Next Meeting

The Working Group agreed that its next meeting would be held on Wednesday, 5th September at 4.30 p.m.

Chairperson

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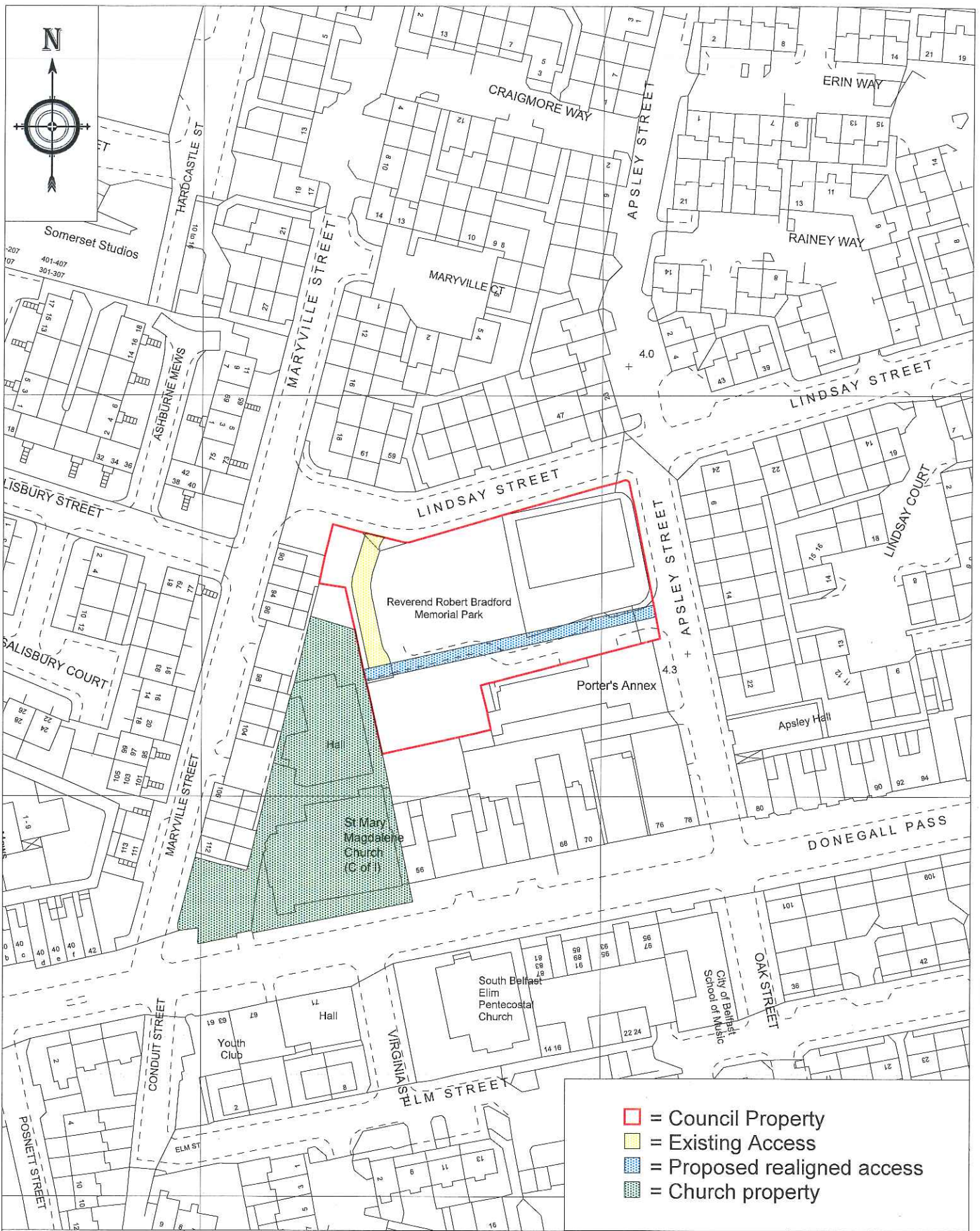
| | |
|---------------------------|---|
| Subject: | Grant of Right of Way to Trustees of St. Mary Magdalene Parish Church, Donegall Pass |
| Date: | 4th September, 2018 |
| Reporting Officer: | Gerry Millar, Director of Property and Projects, ext 6217 |
| Contact Officer: | Celine Dunlop, Estates Surveyor, ext 3419 |

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| Restricted Reports | |
| Is this report restricted? | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| If Yes, when will the report become unrestricted? | |
| After Committee Decision | <input type="checkbox"/> |
| After Council Decision | <input type="checkbox"/> |
| Sometime in the future | <input type="checkbox"/> |
| Never | <input type="checkbox"/> |

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|---------------------------------------|---|
| Call-in | |
| Is the decision eligible for Call-in? | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |

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| 1.0 | Purpose of Report or Summary of Main Issues |
| 1.1 | The purpose of this report is to seek the Committee's consent to a right of way through the Reverend Robert Bradford Memorial Park to provide an emergency exit for adjoining property occupied by the Trustees of St Mary Magdalene Parish Church. |
| 2.0 | Recommendation |
| 2.1 | <p>The Committee is asked to:</p> <ul style="list-style-type: none"> • recommend to the Strategic Policy and Resources Committee that consent is granted to a right of way in favour of the Trustees of St Mary Magdalene Parish Church to provide an emergency egress through the Council owned Reverend Robert Bradford Memorial Park, as shown on the attached appendix. |

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| 3.0 | Main Report |
| 3.1 | <p><u>Key Issues</u></p> <p>In or around 2006, the Council agreed to grant the Trustees of St. Mary Magdalene Parish Church a Right of Way over the area coloured yellow on the attached map. This was to provide an emergency egress from the rear of church property via a pathway leading to Lindsay Street. Over the past decade, the Church has continued to use this pathway but the legal process was not completed and no formal Grant of Easement has been executed. The Robert Bradford Memorial Park is due for refurbishment and the design proposal is to close the Lindsay Street access and incorporate the pathway into the park. This necessitates a realignment of the emergency exit onto Apsley Street and the issue of a formal Grant of Easement for execution by all parties. The proposed new route through the park is in line with the development proposals.</p> <p><u>Financial and Resource Implications</u></p> <p>3.2 Financial – the grant of a Right of Way will be subject to a nominal fee of £1.00 if demanded. A report will be taken to the Strategic Policy and Resources Committee, in line with Standing Orders.</p> <p>Resource – Estates will instruct Legal Services section to draft the legal documentation.</p> <p><u>Equality or Good Relations Implications/Rural Needs Assessment</u></p> <p>3.3 None</p> |
| 4.0 | Document Attached |
| | Location map |



- = Council Property
- = Existing Access
- = Proposed realigned access
- = Church property

Based on the Ordnance Survey of Northern Ireland map with the permission of the Director & Chief Executive. © Crown Copyright.

Scale 1:1250

MAP REFERRED TO

BELFAST CITY COUNCIL to TRUSTEES OF ST. MARY MAGDALENE PARISH CHURCH

RIGHT OF WAY AT LINDSAY STREET, BELFAST

Page 19

Produced by:-
SS

Date:- 05/02/2018

Estates Management Unit,
Belfast City Council,
Property & Projects Dept.,
Adelaide Exchange,
24-26 Adelaide Street,
Belfast BT2 8GD.

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|---------------------------|--|
| Subject: | Update on Partner Agreements |
| Date: | 4th September, 2018 |
| Reporting Officer: | Nigel Grimshaw, Strategic Director City and Neighbourhood Services, ext 3260 |
| Contact Officer: | Rose Crozier, Director of Neighbourhood Services, ext 3460 |

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| Restricted Reports | |
| Is this report restricted? | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| If Yes, when will the report become unrestricted? | |
| After Committee Decision | <input type="checkbox"/> |
| After Council Decision | <input type="checkbox"/> |
| Some time in the future | <input type="checkbox"/> |
| Never | <input type="checkbox"/> |

| | |
|--|---|
| Call-in | |
| Is the decision eligible for Call-in? | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |

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| 1.0 | Purpose of Report or Summary of Main Issues |
| 1.1 | This report is to provide an update on progress on implementation of Partner Agreements for April – June 2018. |
| 2.0 | Recommendation |
| 2.1 | The Committee is asked to: <ul style="list-style-type: none"> note the quarterly progress to date at Partner Agreement sites. |

3.0 Main Report

3.1 Legal Agreements

The Council agreed to enter into Partner Agreements at the following sites with the clubs identified below:

| Location | Partner |
|-------------------------------------|----------------------|
| Dixon Playing Fields | Sirocco Works FC |
| Alderman Tommy Patton Memorial Park | East Belfast FC |
| Woodlands Playing Fields | Co. Antrim Board GAA |
| Loughside Playing Fields | Loughside FC |
| Shore Road Playing Fields | Grove United FC |
| Orangefield Playing Fields | Bloomfield FC |
| Ulidia Playing Fields | Rosario FC |

3.2 Regular checks on the necessary Insurance, Health and Safety and Governance have been completed monthly at all sites, with managers noting full compliance. The reporting documents were amended in accordance with audit requirements and sent to partners one month in advance of reporting deadlines. All of the partners have been confirmed as compliant on these matters. The Director of Neighbourhood Services, along with Legal Services and Sports Development, recently met with East Belfast FC to highlight concerns over continued non-compliance with reporting deadlines, vouching of financial claims, un-returned letters of offer, out of hours planned usage, debt unpaid usage and small claims, pitch usage without booking, hosting a festival without having an approved 24 point event plan in place and advertising boards which have not received approval. An action plan with deadlines was agreed at the meeting and fulfilment of this is being monitored. Council has the right to terminate the Partner Agreement if the Partner fails to observe or perform any of the obligations, conditions or agreements on its part agreed in the Partner Agreement.

Financial Support to deliver Sports Development Plans

3.3 Successful applicants submitted plans to improve sports development outcomes at each site. Funding of up to £20,000 per annum is available for each partner for delivery of a programme supporting their Sports Development Plan. Letters of offer were sent to all partners based on approved sports development plans in the current financial year. Full payments have been made to all Partners in this Quarter.

3.4 Partners must submit Sports Development plans annually and these are being aligned to the financial planning calendar for the incoming year. Sports Plans for 2018/19 have been received from all Partners and Letters of Offer for 2018/19 returned accordingly.

Monitoring

3.5 End of quarter monitoring meetings were held with all partners. These meetings are attended by partner representatives, parks management and sports development, with updates on site management and bookings, health and safety, finance and sports development plan. Action plans are reviewed and agreed with the partners at these meetings to ensure that planned outcomes are achieved and improvements identified where required.

Sports Development Impact

3.6 In line with Council objectives, the diversification of use and improved sports development impact are priorities at the partner agreement sites. Programme delivery has led to significant positive achievements across the sites.

3.7 The table below indicates outputs at the sites as reported by all 7 partners for Quarter 1 (April – June 2018).

| | |
|--|-------------------|
| A. Participation type | |
| 1. Members of different codes | 592 people |
| 2. People with a Disability | 358 people |
| 3. People from a minority ethnic background | 600 people |
| 4. Females | 4721 people |
| 5. Older people | 684 people |
| 6. Schools / youth organisations | 22 groups |
| B. Participation usage | |
| Number of full pitch/adult matches on site | 95 matches |
| Number of full pitch/adult match participations | 3099 users |
| Number of small sided/youth match bookings on site | 228 bookings |
| Number of small sided/youth matches on site | 236 matches |
| Number of youth match participations | 8102 users |
| Number of training sessions held on site | 197 sessions |
| Number of training session participants | 7840 participants |
| Number of other bookings / activities on site | 19 bookings |
| Number of other bookings / activity participants on site | 3590 participants |

| | | |
|------------|--|---|
| | <p>C. Partnership working</p> <ol style="list-style-type: none"> 1. Working with Belfast City Council 2. Sports Governing Bodies 3. Other teams / groups in your sport 4. Other teams / groups in different sports 5. Community / voluntary groups | <p>All reported partnership working</p> <p>17</p> <p>169 teams / groups</p> <p>5 teams / groups</p> <p>6 community groups</p> |
| | <p>D. Social value</p> <ol style="list-style-type: none"> 1. Young people at risk 2. Encourage participation of under- represented groups 3. Promote positive cross community relations 4. Promote health and wellbeing in socially deprived communities 5. Promote Volunteering skills 6. Develop skills that will improve employability | <p>4 programmes 300 people</p> <p>2 programmes 2672 people</p> <p>3 programmes 59 people</p> <p>0 programmes</p> <p>0 volunteers programmes supported</p> <p>0 programmes</p> |
| <p>3.8</p> | <p><u>Financial and Resource Implications</u></p> <p>A total of £140,000 per annum is available within revenue estimates to support annual Sports Development Plans at the Partner Agreement sites.</p> <p><u>Equality or Good Relations Implications/Rural Needs Assessment</u></p> <p>3.9 None</p> | |
| <p>4.0</p> | <p>Documents Attached</p> | |
| | <p>None</p> | |



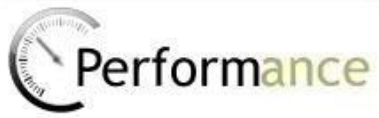
| | |
|---------------------------|---|
| Subject: | Financial Reporting – Quarter 1 2018/2019 |
| Date: | 4th September 2018 |
| Reporting Officer: | Nigel Grimshaw, Strategic Director, City and Neighbourhood Services, ext 3260 |
| Contact Officer: | Jacqui Wilson, Business Manager, City and Neighbourhood Services, ext 3403 |

| | |
|---|---|
| Restricted Reports | |
| Is this report restricted? | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| If Yes, when will the report become unrestricted? | |
| After Committee Decision | <input type="checkbox"/> |
| After Council Decision | <input type="checkbox"/> |
| Some time in the future | <input type="checkbox"/> |
| Never | <input type="checkbox"/> |

| | |
|---------------------------------------|---|
| Call-in | |
| Is the decision eligible for Call-in? | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |

| | |
|------------|---|
| 1.0 | Purpose of Report or Summary of Main Issues |
| 1.1 | This report presents the quarter 1 financial position for the People and Communities Committee including a forecast of the year end outturn. A reporting pack containing an executive summary, financial indicators and explanation of each of the relevant indicators and the forecast outturn has been included in the attached appendix. |
| 2.0 | Recommendation |
| 2.1 | The Committee is asked to: <ul style="list-style-type: none"> • note the report and the associated financial reporting pack. |
| 3.0 | Main Report |
| | <u>Overall Council Financial Position</u> |
| 3.1 | The forecast year end position for the Council is an under spend of £1m of the budgeted net expenditure. This was reported to the Strategic Policy and Resources Committee at its meeting on 17th August 2018. |

| | |
|-----|---|
| 3.2 | <p><u>Committee Financial Position</u></p> <p>The Quarter 1 position for the Committee is an under-spend of £289k (1.5%), with the forecast year end position being an under-spend of £598k (0.8%) which is well within the acceptable variance limit of 3%.</p> <p>The main reasons for the Committee under-spend relates to vacant posts across a number of services, the receipt of additional income and the timing of grants and programmes.</p> <p><u>Financial and Resource Implications</u></p> <p>3.3 The report sets out the 2018/19 Quarter 1 position.</p> <p><u>Equality or Good Relations Implications/Rural Needs Assessment</u></p> <p>3.4 There are no implications within this report.</p> |
| 4.0 | Document Attached |
| | Quarter 1 Performance Report |

























People and Communities Committee

Quarterly Finance Report

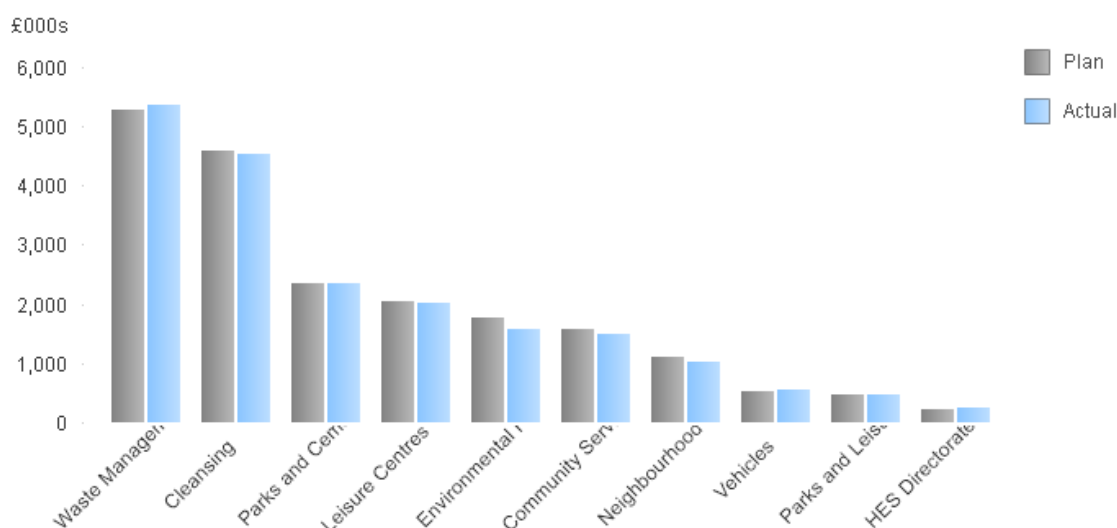
Report Period: Quarter 1, 2018/19

Dashboard

Quarter 1, 2018-2019

| Revenue Section | | | | | | | | Page |
|------------------------------------|---|---------------|---------------|---|--------------------|---------------|-----|------|
| Committee | YTD | YTD Var £000s | Var % | Forecast | Forecast Var £000s | Var % | | |
| Waste Management |  | 96 | 1.8% |  | (100) | (0.5)% | 3-6 | |
| Cleansing |  | (45) | (1.0)% |  | 0 | 0.0% | | |
| Parks and Cemetery Services |  | 2 | 0.1% |  | (60) | (0.6)% | | |
| Leisure Centres |  | (35) | (1.7)% |  | (40) | (0.5)% | | |
| Environmental Health CN |  | (192) | (10.8)% |  | (478) | (6.8)% | | |
| Community Services |  | (89) | (5.6)% |  | (30) | (0.4)% | | |
| Neighbourhood and Development |  | (71) | (6.4)% |  | (80) | (1.9)% | | |
| Vehicles |  | 35 | 6.7% |  | 140 | 6.7% | | |
| Parks and Leisure Business Support |  | (4) | (0.8)% |  | 50 | 2.7% | | |
| HES Directorate Support |  | 13 | 5.8% |  | 0 | 0.0% | | |
| Total |  | (289) | (1.5)% |  | (598) | (0.8)% | | |

Committee Net Revenue Expenditure: Year to Date Position



The Quarter 1 position for People and Communities Committee is an under spend of £289k or 1.5% of the budget. The main reasons for this are:

Waste Management net expenditure at Quarter 1 is £95,780 (1.8%) above budget and is primarily in relation to uncontrollable increased contract costs.

Cleansing Services net expenditure at Quarter 1 is £45,223 (1%) below budget and is due primarily to decreased Commercial Waste tonnages.

Parks and Cemetery Services net expenditure at Quarter 1 is £2,175 (0.1%) over budget. Parks and Open Spaces income from fees and charges is £32,943 over budget. There is a £71,616 under spend in employee costs due to vacant posts and posts under review. Supplies and Services expenditure is £102,861 over budget due to the programmes of work being ahead of schedule. Compensation claims are £51,138 over budget at quarter 1 and work has been ongoing with Legal Services to reduce these.

Leisure Services net expenditure at Quarter 1 is £35,241 (1.7%) under budget due to premises insurance premiums and utilities at Templemore being lower than estimate.

Environmental Health (Excluding OSCP) net expenditure at Quarter 1 is £191,739 (10.8%) below budget and is due in the main to vacant posts/reduced hours and additional unplanned income.

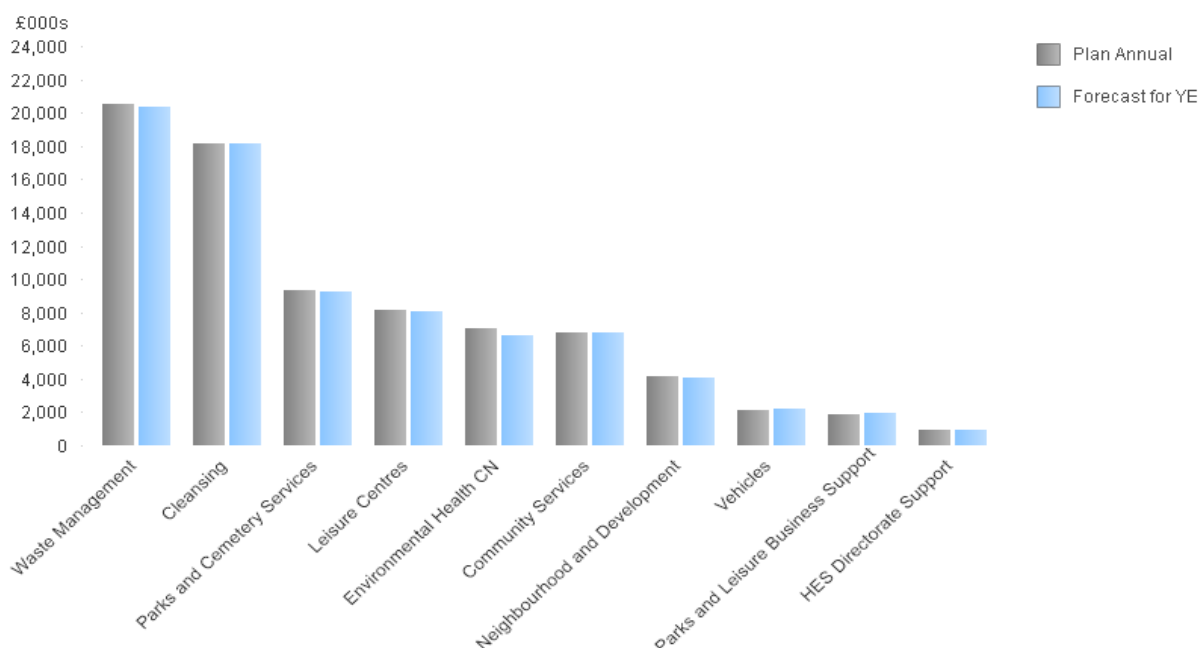
Community Services net expenditure at Quarter 1 is £88,704 (5.6%) below budget. The primary reason for this under spend is supplies and services underspend of (£86k) which will self-correct throughout the financial year.

Neighbourhood and Development Services net expenditure at Quarter 1 is £70,538 (6.4%) below budget. There is forecast to be an under spend in payroll, due to vacant posts and posts under review. There is an under spend in supplies and services due to delays in programmes but this is offset by additional income received.

Vehicles net expenditure at Quarter 1 is £34,872 (6.7%) over budget due to the hire of external vehicles

Business Support net expenditure at Quarter 1 is £9,420 (1.4%) over budget and relates to decreased income.

Committee Net Revenue Expenditure: Forecast for Year End



The Quarter 1 forecast for People and Communities Committee is an under spend of £598k or 0.8% of the committee's budget of £79m

The main reasons for this forecast are:

Waste Management is forecast to be £100k (0.5%) below budget. This relates in the main to the adoption of the migration of Food Waste From residual to organic waste and the associated cost savings.

Cleansing Services net expenditure is forecast to be on target at the year end

Vehicles is forecast to be £140k (6.7%) over budget due to the hire of external vehicles

Leisure Services is forecast to be £40k (0.5%) under budget due to premises insurance premiums being lower than estimate and costs for Templemore utilities below budget.

Environmental Health is forecast to be £478k (6.8%) below budget, due to vacant posts/reduced hours and additional income.

Community Services is forecast to have an under spend of £30k (0.4%) at the end of the year due to under spends primarily in supplies and services.

Neighbourhood and Development Services is forecast to have an underspend of £80k (1.9%). There is an under spend in payroll due to vacant posts and posts under review. There is an under spend in supplies and services due to delays in programmes.

Parks and Cemetery Services is forecast to be £60k (0.6%) under budget. There is forecasted to be an under spend in employee costs, due to vacant posts and posts under review.

Business Support net expenditure is forecast to be £50k over budget (1.8%) and relates to a loss of income.

People and Communities Committee

Section Expenditure Budgetary Analysis & Forecast

| | Plan YTD £000s | Actuals YTD £000s | Variance YTD £000s | % Variance | Annual Plan 2018/2019 £000s | Forecast for Y/E at P3 £000s | Forecast Variance £000s | % Variance |
|------------------------------------|----------------|-------------------|--------------------|---------------|-----------------------------|------------------------------|-------------------------|---------------|
| Waste Management | 5,267 | 5,363 | 96 | 1.8% | 20,512 | 20,412 | (100) | (0.5)% |
| Cleansing | 4,579 | 4,534 | (45) | (1.0)% | 18,175 | 18,175 | 0 | 0.0% |
| Parks and Cemetery Services | 2,356 | 2,358 | 2 | 0.1% | 9,340 | 9,280 | (60) | (0.6)% |
| Leisure Centres | 2,052 | 2,017 | (35) | (1.7)% | 8,128 | 8,088 | (40) | (0.5)% |
| Environmental Health CN | 1,767 | 1,575 | (192) | (10.8)% | 7,080 | 6,602 | (478) | (6.8)% |
| Community Services | 1,579 | 1,490 | (89) | (5.6)% | 6,788 | 6,758 | (30) | (0.4)% |
| Neighbourhood and Development | 1,095 | 1,024 | (71) | (6.4)% | 4,132 | 4,052 | (80) | (1.9)% |
| Vehicles | 522 | 557 | 35 | 6.7% | 2,090 | 2,230 | 140 | 6.7% |
| Parks and Leisure Business Support | 465 | 462 | (4) | (0.8)% | 1,861 | 1,911 | 50 | 2.7% |
| HES Directorate Support | 225 | 238 | 13 | 5.8% | 897 | 897 | 0 | 0.0% |
| Total | 19,908 | 19,619 | (289) | (1.5)% | 79,003 | 78,404 | (598) | (0.8)% |



| | |
|---------------------------|--|
| Subject: | Naming of New Streets |
| Date: | 4th September, 2018 |
| Reporting Officer: | Ian Harper, Building Control Manager, ext 2430 |
| Contact Officer: | Roisin Adams, Business Coordinator, ext 2454 |

| | |
|--|---|
| Restricted Reports | |
| Is this report restricted? | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| If Yes, when will the report become unrestricted? | |
| After Committee Decision | <input type="checkbox"/> |
| After Council Decision | <input type="checkbox"/> |
| Some time in the future | <input type="checkbox"/> |
| Never | <input type="checkbox"/> |

| | |
|--|---|
| Call-in | |
| Is the decision eligible for Call-in? | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |

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|------------|--|
| 1.0 | Purpose of Report or Summary of Main Issues |
| 1.1 | To consider applications for the naming of streets in the City. |
| 2.0 | Recommendations |
| 2.1 | Based on the information presented the Committee is required to make a recommendation in respect of applications for naming new streets in the City. The Committee may either: <ul style="list-style-type: none"> grant the applications, or refuse the applications and request that the applicant submit another name for consideration. |

| 3.0 | Main Report | | | | | | | | | |
|----------------------|--|-------------------------|-----------------|------------------|-------------|-------------------------|-------------------------|------------|---|-------------------------|
| | <u>Key Issues</u> | | | | | | | | | |
| 3.1 | The power for the Council to name streets is contained in Article 11 of the Local Government (Miscellaneous Provisions) (NI) Order 1995. Members are asked to consider the following applications for naming new streets in the City. | | | | | | | | | |
| 3.2 | The application particulars are in order and the Royal Mail has no objections to the proposed names. The proposed new names are not contained in the Council's Streets Register and do not duplicate existing approved street names in the City. | | | | | | | | | |
| | <table border="1"> <thead> <tr> <th>Proposed Name</th> <th>Location</th> <th>Applicant</th> </tr> </thead> <tbody> <tr> <td>Hazel Drive</td> <td>Off Lagmore Road , BT17</td> <td>Toland House Properties</td> </tr> <tr> <td>Hazel Mews</td> <td>Off Lagmore Road and the proposed Hazel Drive, BT17</td> <td>Toland House Properties</td> </tr> </tbody> </table> | Proposed Name | Location | Applicant | Hazel Drive | Off Lagmore Road , BT17 | Toland House Properties | Hazel Mews | Off Lagmore Road and the proposed Hazel Drive, BT17 | Toland House Properties |
| Proposed Name | Location | Applicant | | | | | | | | |
| Hazel Drive | Off Lagmore Road , BT17 | Toland House Properties | | | | | | | | |
| Hazel Mews | Off Lagmore Road and the proposed Hazel Drive, BT17 | Toland House Properties | | | | | | | | |
| 3.3 | Toland House Properties have proposed Hazel Drive as the new street is adjacent to Hazel Close, Hazel Crescent and Hazel Green. The second and third choices are Hazel link and Hazel Street. | | | | | | | | | |
| 3.4 | The developer has proposed Hazel Mews for the other new street as it is accessed off the proposed Hazel Drive. The second and third choices are Hazel Park and Hazel Pass. | | | | | | | | | |
| | <u>Financial and Resource Implications</u> | | | | | | | | | |
| 3.5 | There are no Financial, Human Resources, Assets and other implications in this report. | | | | | | | | | |
| | <u>Equality or Good Relations Implications/Rural Needs Assessment</u> | | | | | | | | | |
| 3.6 | There are no direct Equality implications. | | | | | | | | | |
| 4.0 | Documents Attached | | | | | | | | | |
| | None | | | | | | | | | |



| | |
|---------------------------|---|
| Subject: | City Greenways Workshop |
| Date: | 4 th September 2018 |
| Reporting Officer: | Nigel Grimshaw, Strategic Director of City and Neighbourhood Services, ext 3260 |
| Contact Officer: | Rose Crozier, Director of Neighbourhood Services, ext 3460 |

| | |
|---|---|
| Restricted Reports | |
| Is this report restricted? | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| If Yes, when will the report become unrestricted? | |
| After Committee Decision | <input type="checkbox"/> |
| After Council Decision | <input type="checkbox"/> |
| Some time in the future | <input type="checkbox"/> |
| Never | <input type="checkbox"/> |

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|---------------------------------------|---|
| Call-in | |
| Is the decision eligible for Call-in? | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |

| | |
|------------|---|
| 1.0 | Purpose of Report or Summary of Main Issues |
| 1.1 | To propose to Committee that the recent motion in relation to Greenway is taken forward through an all Member workshop that will look at greenways across Belfast on a north, south, east and west basis. |
| 2.0 | Recommendation |
| 2.1 | The Committee is asked to: <ul style="list-style-type: none"> • agree to hold an all Member workshop to discuss greenways on a north, south, east and west basis on 14th November at 4.30 p.m., with the venue to be confirmed. |

| | |
|------------|---|
| 3.0 | Main Report |
| 3.1 | Sustainable transport is a key element of the Belfast Agenda under the City Development priority with a stretch goal to increase the use of sustainable transport by 15 per cent by 2021. A number of key infrastructure projects are currently in place to help achieve this stretch goal including the £150 million Belfast Transport Hub and the Belfast Glider system. As part of the sustainable transport plan for achieving our stretch goal in the Belfast Agenda, we have committed to supporting walking and cycling as sustainable modes of transport, improving the city’s pedestrian routes and cycling infrastructure. |
| 3.2 | The Comber Greenway and Connswater Community Greenway, as well as the Lagan and Lough Cycle Way have proven very successful in providing safe cycling and pedestrian infrastructure that connects neighbourhoods to each other as well as to the city centre. |
| 3.3 | <p>It is on this basis that the recent notice of motion, added to at People & Communities Committee on 8th May 2018, states the following:</p> <p><i>“That this council will support the further development of the Greenway strategy in Belfast, including assessing the benefits of a Sydenham Greenway, linking East Belfast and Holywood and the development of the Greenway in West Belfast and the Shankill linking Belfast and Lisburn. Council will engage with potential partners to assess how such a strategy would be implemented, with focus on improving connectivity and benefiting health and well-being in our community.”</i></p> |
| 3.4 | Over the past year, the North and West Area Working Groups have discussed the strategic importance of the Belfast Hills to the neighbouring communities. There has been agreement to hold a combined North and West Area Working Group to discuss the Belfast Hills in this regard, specifically looking at increasing accessibility from the hills to the surrounding neighbourhoods and in to the city centre. This was recently discussed at the People & Communities Committee meeting of 6 th February when Committee agreed, in principle, to support Ligoniel Improvement Association in its Heritage Lottery Fund Great Places application for its North Belfast Greenway Project. |
| 3.5 | Given the strategic importance of greenways at a city and local level, People and Communities Committee are asked to bring the various discussions on the matter into a single workshop that will look at greenways in Belfast on a north, south, east and west basis. |

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| 3.6 | <p>A provisional date of 14th November at 4.30 pm has been set aside for this workshop. Should Committee approve this, the Strategic Director of City & Neighbourhood Services will formally invite all members to attend this workshop.</p> <p><u>Financial and Resource Implications</u></p> |
| 3.7 | <p>There are no additional financial or resource allocations contained within this report.</p> <p><u>Equality or Good Relations Implications/Rural Needs Assessment</u></p> |
| 3.8 | <p>There are no equality, good relations or rural needs implications contained within this report.</p> |
| 4.0 | Documents Attached |
| | None |

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| | |
|---------------------------|--|
| Subject: | Update on Transfer of Houses in Multiple Occupation |
| Date: | 4th September 2018 |
| Reporting Officer: | Nigel Grimshaw, Strategic Director, City and Neighbourhood Services, ext 3260 |
| Contact Officer: | Siobhan Toland, Director of City Services, ext 3281 Stephen Leonard, Environmental Health Manager, CNS Department, ext 3312 |

| | |
|--|---|
| Restricted Reports | |
| Is this report restricted? | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| If Yes, when will the report become unrestricted? | |
| After Committee Decision | <input type="checkbox"/> |
| After Council Decision | <input type="checkbox"/> |
| Sometime in the future | <input type="checkbox"/> |
| Never | <input type="checkbox"/> |

| | |
|--|---|
| Call-in | |
| Is the decision eligible for Call-in? | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |

| | |
|------------|--|
| 1.0 | Purpose of Report or Summary of Main Issues |
| 1.1 | The new legislative control, the Houses in Multiple Occupation (HMO) Act NI 2016 completed Final Stage on 15 th March 2016 and received Royal Assent on 12 th May 2016. On commencement of this Act, HMO regulation will transfer to local Councils. |
| 1.2 | The Committee will recall that an update paper was presented at the meeting on 10 th April 2018. A further paper regarding the Department of Health Consultation on proposals to make amendments to the Fire and Rescue Services (Northern Ireland) Order 2006 was presented to the Committee on 8 th May. |

| | |
|------------|---|
| 1.3 | This paper provides a further update on the progress with the transfer of Houses of Multiple Occupation (HMO) function from the Northern Ireland Housing Executive (NIHE) to Councils. |
| 2.0 | Recommendation |
| 2.1 | The Committee is asked to: <ul style="list-style-type: none"> • note the update information regarding the Houses of Multiple Occupation function and the current status of the programme of transfer. |
| 3.0 | Key Issues |
| 3.1 | The Regional Board, made up of representatives from the three cluster leads (ie Belfast City Council, Causeway Coasts and Glens Borough Council, and Derry City and Strabane District Councils), and representatives from DfC and NIHE, now meets on a monthly basis. |
| 3.2 | In order to manage BCC's workload and responsibilities, a BCC HMO Board has been established, and also meets on a monthly basis, usually the week before the Regional Board meeting. |
| 3.3 | The date for the transfer of functions is 31st March 2019. |
| | <u>Legislation/regulations</u> |
| 3.4 | The Department of Health proposed that amendments should be made to the Fire and Rescue Services (Northern Ireland) Order 2006, as outlined in the P&C Committee paper in May 2018. Given that the operation of the HMO licensing scheme will be the responsibility of councils, the proposed amendments would have allowed Councils to carry out all the checks/inspections (including fire safety) required to license or otherwise an HMO. The Department for Health has informed the Regional Board that without an Assembly they cannot make the amendments as it is a change to primary legislation, so therefore would not be in place for commencement of the HMO Act in April 2019. Members of the Regional Programme Board are meeting with representatives from the NIFRS to consider the development of a mechanism to ensure public safety, possibly via a Memorandum Of Understanding (MOU), until the legislation is in place. |
| 3.5 | DfC is currently considering the process required to lay the necessary regulations to allow for the transfer including setting a licence fee. The Councils are continuing their work on calculating the cost of the new regime and this will feed into the Department's legislative timetable. |

| | |
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| | <p><u>Operating Model:</u></p> |
| 3.6 | <p>Committee reports have been presented to all 11 Councils regarding the future operating model, as well as the ongoing work in relation to the estimating the cost of the new regime, fee setting, transferring staff and the procurement of a new ICT system.</p> |
| | <p><u>SLA</u></p> |
| 3.7 | <p>A draft SLA has been prepared and following consultations with other Councils it will be brought to committee for approval.</p> |
| | <p><u>Legal</u></p> |
| 3.8 | <p>Work continues to identify the most appropriate options, and potential costs, regarding the regional supply of legal services to Councils in the new scheme.</p> |
| | <p><u>Staff Transfer – HR</u></p> |
| 3.9 | <p>Consultation with staff transferring from NIHE to BCC continues. Two members of NIHE staff will form a transition team, and started work in BCC offices in August for two days a week to start preparing a procedure manual and other relevant documentation.</p> |
| | <p><u>ICT</u></p> |
| 3.10 | <p>BCC's Digital Services has lead on the process to procure a regional ICT solution for the new scheme. This will be paid for by the DfC as a transition cost. The specification was developed which required significant consultation with other Councils, EHNI and NIHE. The procurement process is nearing completion, and it is anticipated that the contract will be awarded shortly. Digital Services are currently developing a SLA for ICT support across all the Councils.</p> |
| | <p><u>Financial and Resource Implications</u></p> |
| 3.11 | <p>It is anticipated that all costs associated with the new HMO licencing scheme will be met by fee income. Given that this is a transferring function with a new legislative regime coming in, decisions around financial, resource implications and transfer will be taken via the Strategic Policy and Resources Committee.</p> |
| | <p><u>Equality or Good Relations Implications/Rural Needs Assessment</u></p> |
| 3.12 | <p>No equality or Good Relations implications have been identified.</p> |
| 4.0 | <p>Documents Attached</p> <p>None</p> |

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| | |
|---------------------------|--|
| Subject: | Update on Partnership Work to Address Anti-Social Behaviour |
| Date: | 4th September, 2018 |
| Reporting Officer: | Nigel Grimshaw, Strategic Director, City and Neighbourhood Services, ext 3260 |
| Contact Officer: | Alison Allen, Safer City Manager, City and Neighbourhood Services, ext 3780 Siobhan Toland, Director of City Services, ext 3281 |

| | |
|---|---|
| Restricted Reports | |
| Is this report restricted? | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| If Yes, when will the report become unrestricted? | |
| After Committee Decision | <input type="checkbox"/> |
| After Council Decision | <input type="checkbox"/> |
| Some time in the future | <input type="checkbox"/> |
| Never | <input type="checkbox"/> |

| | |
|---------------------------------------|---|
| Call-in | |
| Is the decision eligible for Call-in? | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |

| | |
|------------|---|
| 1.0 | Purpose of Report or Summary of Main Issues |
| 1.1 | Further to previous agreements at People and Communities Committee, this report provides the agreed update on anti-social behaviour in parks and open spaces covering the April – July 2018 period. |
| 1.2 | At previous meetings, Members further agreed that initial work would be focussed on Falls Park/City Cemetery, Orangefield Park/Avoniel Park, Marrowbone, Dunville and Ballysillan. |

| 2.0 | Recommendation | | | | | | | | | | | | | | | | | | |
|-----------------|--|--|------|--|----------|------|----|--------|-------|----|-----------------|-------|----|----------|-------|---|---------|-------|---|
| 2.1 | <p>The Committee is asked to:</p> <ul style="list-style-type: none"> note the progress against these actions and to receive a further progress report in November, 2018. | | | | | | | | | | | | | | | | | | |
| 3.0 | Main Report | | | | | | | | | | | | | | | | | | |
| 3.1 | <p><u>Key Issues</u></p> <p>Current Context</p> <p><i>Reported Anti-Social Behaviour To Council</i></p> <p>Ongoing analysis of reports from members of the public, along with anti-social behaviour witnessed by Council Officers has identified the following parks/open spaces as having issues with persistent anti-social behaviour.</p> <p>Please note figures provided below are for the period April – July, 2018.</p> <table border="1" data-bbox="276 992 1334 1352"> <thead> <tr> <th>Park/Open Space</th> <th>Area</th> <th>Reported Anti-Social Behaviour Incidents</th> </tr> </thead> <tbody> <tr> <td>Woodvale</td> <td>West</td> <td>11</td> </tr> <tr> <td>Ormeau</td> <td>South</td> <td>10</td> </tr> <tr> <td>Jubilee Gardens</td> <td>North</td> <td>10</td> </tr> <tr> <td>Girdwood</td> <td>North</td> <td>8</td> </tr> <tr> <td>Botanic</td> <td>South</td> <td>8</td> </tr> </tbody> </table> <p>Please also note that the list below only represents the parks/open spaces with the highest numbers of reports of anti-social behaviour. Reports of anti-social behaviour are received for other parks/open spaces across the city but at a much lower level.</p> <p><i>Repairs at Parks/Open Spaces</i></p> <p>As indicated above, anti-social behaviour is often under-reported. Officers therefore regularly review requisitions for repairs at parks/open spaces due to vandalism, criminal damage or arson.</p> <p>There has been a marked reduction in serious vandalism, criminal damage or arson at all parks and open spaces across the city with only minor damage presenting.</p> | Park/Open Space | Area | Reported Anti-Social Behaviour Incidents | Woodvale | West | 11 | Ormeau | South | 10 | Jubilee Gardens | North | 10 | Girdwood | North | 8 | Botanic | South | 8 |
| Park/Open Space | Area | Reported Anti-Social Behaviour Incidents | | | | | | | | | | | | | | | | | |
| Woodvale | West | 11 | | | | | | | | | | | | | | | | | |
| Ormeau | South | 10 | | | | | | | | | | | | | | | | | |
| Jubilee Gardens | North | 10 | | | | | | | | | | | | | | | | | |
| Girdwood | North | 8 | | | | | | | | | | | | | | | | | |
| Botanic | South | 8 | | | | | | | | | | | | | | | | | |
| 3.2 | | | | | | | | | | | | | | | | | | | |
| 3.3 | | | | | | | | | | | | | | | | | | | |
| 3.4 | | | | | | | | | | | | | | | | | | | |
| 3.5 | | | | | | | | | | | | | | | | | | | |

Member Feedback

3.6 Elected Members engage regularly with Officers articulating concerns about anti-social behaviour in parks/open spaces. Officers have reviewed their Elected Members contact on this issue and the following parks/open spaces present most frequently as of concern:

| Park/Open Space | Area |
|--------------------------|-------------|
| Falls Park/City Cemetery | West |
| Marrowbone | North |
| Orangefield/Avoniel | East |

Animation/Programming

3.7 *Progress to Date*

- Community Youth Outreach Teams have been proactive around a number of parks and open spaces, in particular Falls Park, Marrowbone and Orangefield/Avoniel.
- A range of positive programming and animation events continue to take place in priority parks and open spaces particularly at the weekends. Activities include community fun days, sports tournaments, health and wellbeing events and added value is being achieved by aligning existing Council services in support of this work.
- Outreach Teams continue to deliver summer activities to encourage positive use

3.8 *Next Steps*

- Continued delivery of the Marrowbone Park programming/animation plan
- Ballysillan Park programming/animation plan to be finalised with stakeholders
- Alignment of Urban Villages Projects around Ballysillan Park and Marrowbone Park to maximise available funding to address anti-social behaviour in parks and open spaces and support the associated Urban Villages consultation in the areas
- Ongoing delivery of Policing and Community Safety Partnership funded diversionary and developmental activities for young people across the city.

Operational Co-ordination

3.9 *Progress to Date*

- Parks Management Group has been established for Marrowbone and Ballysillan including Elected Members, community and youth providers and other statutory agencies;

- Improved youth provider co-ordination across the city appears to be making a positive impact on the levels of anti-social behaviour in parks and open spaces in recent months;
- Weekly operational tasking meetings take place between Council, Police and other statutory agencies as needed to review operational priorities and plan for the week ahead;
- PSNI committed additional resources during the summer period in support of this issue; and
- Mobile CCTV is proactive around priority Council owned parks and open spaces

3.10 *Next Steps*

- Further development of parks management groups for priority parks and open spaces;
- Finalise report on opportunities for improved youth provider co-ordination across the city; and
- Further development of process to maximise internal and external resources/co-operation

Awareness Raising

3.11 *Progress to Date*

- PSNI continue to proactively use their social media channels to deter anti-social behaviour around parks and open spaces
- The scoping with partners for the Inter-Agency Community Safety Schools Programme has been completed and the programme is currently being finalised

3.12 *Next Steps*

- Ongoing development of partnerships with post primary schools across Belfast to take place, seeking co-operation around communication with parents and pupils regarding wider community impacts and risks of anti-social behaviour
- Engagement to take place with organisations who advocate and lobby for young people in the development of messaging to maximise impact e.g. Children's Commissioner
- Delivery of the Inter-Agency Community Safety Schools Programme during academic year
- Detailed scoping of how to proactively encourage parental responsibility around this issue.

Maximising Strategic Opportunities

3.13

Officers continue to work to ensure alignment and connectivity between other strategic programmes of work to maximise the potential to positively impact on the ongoing challenges in parks and open spaces:

- **PEACE IV Shared Spaces Project and Wider PEACE IV Programme** – Officers continue to ensure the capital/programming investment from PEACE IV Programme are aligned to ongoing work aimed at improving safety in parks and open spaces. Contracts for a range of PEACE IV work are in the process of being procured and awarded.
- **Small Business Research Initiative (SBRI)** – Council was recently successful in securing £40,000 of funding from the Department for Economy to facilitate innovation around how to better encourage positive use and deter negative use of parks/open spaces. Officers are currently working with partners to refine the ‘challenge’ to be launched mid October 2018.
- **Fresh Start – Tackling Paramilitarism Action Plan** – Officers continue to work with Executive Office Officials and individual lead departments/organisations in maximising the benefit of the following work streams within the action plan for communities in Belfast

Community Safety Strategic Tasking Work

3.14

Due to ongoing Elected Member and community concern about anti-social behaviour across the city and limited resource available to address this, the Director of CNS identified the need to develop a strategic evidence led tasking approach across agencies. The objectives are primarily to maximise the available resource, allocate resources where needed most and maximise the outcomes for safer communities. The work has been scoped to include three stages of tasking as detailed below:

3.15

Stage 1: Reactive tasking – gather the one dimensional current statistical picture and seek to build a two dimensional dashboard which houses anecdotal/ practitioner information and conduct defined testing of the reporting/ recording mechanisms at a front line level.

3.16

Stage 2: Reflective tasking - core implementation of the business practice being installed for stage 1 and use of more sophisticated analytics to identify patterns, correlations, trends

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| | <p>and gaps which would inform proactive and intelligent operational tasking and decision making.</p> |
| 3.17 | <p>Stage 3: Resilient tasking – further development of statistical picture and practitioner/anecdotal information to provide insight for strategic and longer term approach to strategic tasking and decision making, ultimately with the aim of preventing rather than managing community safety issues.</p> |
| 3.18 | <p><i>Progress to Date</i></p> <p>The work is ongoing but progress to date is summarise for Members consideration:</p> <ul style="list-style-type: none"> · The data dashboard has been developed using a pre-existing Council system and refreshes automatically every 24 hours to all other Council systems. The dashboard also absorbs monthly PSNI & NI Housing Executive statistics. · Opportunities for joint working with the Department of Justice are being progressed · Data Protection implications have been considered and a Privacy Impact Assessment conducted. No personal data is being processed, but this will be continuously reviewed · Staff training is being provided to ensure existing service delivery benefits from the learning · Initial learning from this work has identified opportunities to use this approach in supporting service delivery in other business areas and this will be further examined in the coming months. |
| 3.19 | <p><i>Next Steps</i></p> <p>Initial progress has been encouraging, but further work is required to embed this approach across agencies and in particular the importance of being able to gather anecdotal/practitioner insight both from within the statutory sector, but also from within communities. Key next steps are:</p> <ul style="list-style-type: none"> · Secure the commitment of other statutory agencies to provide relevant data into the system. · Develop the anecdotal/practitioner insight element of the data dashboard, particularly given high levels of under-reporting of community safety issues in parts of the city. · Continue to input learning to the Strategic Hub and Information Management CNS Change Project for wider corporate and departmental benefit. |

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| 3.20 | <p><u>Financial and Resource Implications</u></p> <p><i>Staff Resources</i></p> <p>The above approach continues to support the values and principles of the City and Neighbourhood Services and wider Corporate Change Programme.</p> <p><u>Financial Resources</u></p> <p>All of the above work continues to be accommodated from within existing Council and (D)PCSP revenue budgets. The work is intended to maximise existing resources, reduce duplication and facilitate joined up decision making and resource allocation in the identified parks/open spaces.</p> <p><u>Equality or Good Relations Implications/Rural Needs Assessment</u></p> |
| 3.21 | <p>There are no implications at present, however, this will monitored on an ongoing basis.</p> |
| 4.0 | <p>Documents Attached</p> |
| | <p>None</p> |

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| Subject: | Ribbon of Poppies Campaign 2018 |
| Date: | 4th September, 2018 |
| Reporting Officer: | Nigel Grimshaw, Strategic Director, City and Neighbourhood Services, ext 3260 |
| Contact Officer(s): | Rose Crozier, Director of Neighbourhood Services, ext 3460 Elaine Black, Policy and Business Development Officer, ext 3783 |

| | |
|---|---|
| Restricted Reports | |
| Is this report restricted? | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| If Yes, when will the report become unrestricted? | |
| After Committee Decision | <input type="checkbox"/> |
| After Council Decision | <input type="checkbox"/> |
| Some time in the future | <input type="checkbox"/> |
| Never | <input type="checkbox"/> |

| | |
|---------------------------------------|---|
| Call-in | |
| Is the decision eligible for Call-in? | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |

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| 1.0 | Purpose of Report or Summary of Main Issues |
| 1.1 | To seek the Committee's views regarding a request from the Ancre Somme Association, Lurgan and Brownlow Royal British Legion and to determine what support, if any, it may wish to afford the Ribbon of Poppies campaign. |
| 2.0 | Recommendation |
| 2.1 | The Committee is asked to consider the letter and the key issues in the report to: <ul style="list-style-type: none"> • agree whether or not to support the campaign and • If so, agree in what form support be given. |

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| 3.0 | Main Report |
| 3.1 | In March, the Council received a letter from the Ancre Somme Association, Lurgan and Brownlow Royal British Legion about the Ribbon of Poppies 2018 campaign. |
| 3.2 | The Ribbon of Poppies campaign aims to promote the growing of Flanders poppies in designated areas around the UK for the 100 th anniversary of the end of the Great War ‘in memory of those brave men who fell during World War One’. |
| 3.3 | The letter, a copy of which is attached, includes a request to join this campaign using 3 steps: to pledge support, to purchase poppy seeds and to sow the seeds. The funds from the purchase of the seeds will go towards funds for a sculpture in Lurgan commemorating William NcFadzean’s birthplace. |
| 3.4 | At the meeting of People and Communities in April, Members asked that the matter be deferred to enable officers to bring back a further report. |
| | <p data-bbox="272 981 427 1014"><u>Key Issues</u></p> <p data-bbox="272 1081 1222 1115">3.5 The following key issues are for review in relation to each step of pledge.</p> <p data-bbox="272 1182 850 1216">Step 1: Pledge support for the campaign:</p> <p data-bbox="272 1283 1468 1417">3.6 This campaign relates to a theme in the existing approach to the Decade of Centenaries on which Party Group leaders received an update on in March 2018. Marking the end of World War I is one of the agreed themes within this overall programme</p> <p data-bbox="272 1485 1468 1720">3.7 However, Members will be aware that Council is already supporting a number of events and activities to mark this centenary including the current Shrouds of the Somme exhibition, the “No Greater Love” Concert in October, the Inspire Event for young people at City Hall on 9 November, significant grant aid for community programmes as well as the commemoration at the Cenotaph on Remembrance Sunday which coincides with Armistice Day.</p> <p data-bbox="272 1787 1420 1865">3.8 Should Members be minded to pledge support the inference would be that Step 2 and 3 would be undertaken as there is no separate pledge or statement to endorse.</p> |

Step 2: Purchase Poppy Seeds:

3.9 This letter is a universal appeal for organisations to support the campaign, purchase and sow seeds to raise funds for a sculpture in Lurgan commemorating McFadzean's birthplace.

3.10 Due to its generic nature this could be considered as an appeal for Council to support directly or indirectly financially. The main ways to do this are as a designated charity, grant aid or through agreed programmes of work/services:

- i. **Programmed activity:** Council has already agreed a budget and programme to commemorate the end of World War 1 as outlined above;
- ii. **Designated charity:** If this appeal sought to be considered as a designated charity application, the criteria Council would use 'gives preference to locally based charities' which would not apply in this case;
- iii. **Council grant aid:** The purchase of seeds is to raise funds for the McFadzean memorial and none of the relevant funding streams e.g. Parks Events Grant, Good Relations and Arts and Heritage Grants etc. permit projects that 'are charity or fundraising events or activities'.

3.11 However, in the meantime, officers are aware that a bronze memorial of Private William McFadzean VC is being unveiled in Lurgan on 13th October 2018, which would negate the need for further fundraising.

3.12 Officers are aware of a funding scheme (up to £10,000.00) currently open which the campaign may fit to which the group may be directed. It is operated by the Heritage Lottery Fund 'First World War: then and now', which is open until 2019 and encourages projects to explore the heritage of the World War I and deliver on outcomes e.g. for people to learn about heritage, capture the memories and experiences of people affected or explore natural heritage and landscapes affected by war etc.

Step 3 Sow Seeds:

3.13 Council has a Growing Communities Strategy (2012-22) and its action plan is currently being revised. Its strategic outcomes include enabling community engagement/ capacity building and environmental sustainability etc. connected through planting and environmental activities. Currently Council plants are sourced where possible to promote sustainability; providence, local sourcing, pollinators and resource implications e.g. throw and grow.

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| 3.14 | <p><u>Financial and Resource Implications</u></p> <p>There does not appear to be any implications to pledging support up to step 1. It is unknown what cash or non-cash contribution is expected in the correspondence.</p> <p><u>Equality or Good Relations Implications/Rural Needs Assessment</u></p> |
| 3.15 | <p>If Council agree this campaign fits the existing agreement to support the commemoration of the end of World War I, no additional implications are anticipated. Further checks would be required if committing financial or other resources as in step 2 and 3 outlined.</p> |
| 4.0 | <p>Document Attached</p> |
| | <p>Ribbon of Poppies Campaign 2018 letter from Ancre Somme Association</p> |

Ancre Somme Association
Lurgan & Brownlow Royal British Legion
Union Street
Lurgan

Email: info@ancresommeassociation.co.uk
Website: www.ancresommeassociation.co.uk
Patrons: Lieutenant Colonel Anthony Maher. Major Gary Tait MBE.



20 MAR 2018

RIBBON OF POPPIES CAMPAIGN 2018

Dear Chief Executive,

Thank you for taking the time to read this letter regarding the 2018 Ribbon of Poppies Campaign.

I am sure that you are aware that around the UK almost six million men were mobilised during the Great War and of those almost 700,000 were killed and never returned home to their loved ones.

The aim of the Ribbon of Poppies Campaign is to promote the growing of Flanders Poppies, in designated areas around the United Kingdom, to commemorate the 100th anniversary of the end of the Great War in memory of those brave men who fell during World War One.

As an Association our branches across the UK focus on education, remembrance and welfare and it's our belief that this campaign can be used to give our young people a better understanding of their history while also helping to teach them the importance of remembrance.

Our Association has produced a packet of Remembrance Poppy Seeds and these are available now from our website www.ancresommeassociation.co.uk priced at only £1 per packet.

Profits from the sale of these poppy seeds will be donated to the William McFadzean VC Commemoration Society. The Society is currently raising funds and has commissioned a sculptor to produce a statue of William McFadzean VC that will be erected in Lurgan, his place of birth. For more information on the society please visit www.williammcfadzeanvc.org.uk

Since the launch of this year's Ribbon of Poppies Campaign hundreds of Scout, Cub, Guide and Brownie groups across England, Scotland, Wales and Northern Ireland have pledged support, as well as a number of schools and other councils and community organisations. I am writing to you today in the hope that your council will consider supporting this campaign. I would request that this letter be presented to your Council members for discussion.

Joining the campaign is very easy **Step One** – Pledge your support **Step Two** – Purchase your Poppy Seeds and finally **Step Three** – Sow the Seeds. For more information visit www.ancresommeassociation.co.uk

Once again thank you for taking the time to read this letter and we hope that you will look favourably on our request for support with this worthy cause.

If you have any queries or questions now, or in the future, don't hesitate to contact us on 07920746760

Yours faithfully,

Ant Maher

Lt Col Ant Maher
Patron
Ancre Somme Association



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|---------------------------|---|
| Subject: | Consultation on Proposed Amendments to the Statutory Food Law Code of Practice (NI) 2018 |
| Date: | 4 th September, 2018 |
| Reporting Officer: | Nigel Grimshaw, Strategic Director, City and Neighbourhood Services, ext 3260 |
| Contact Officer: | Damian Connolly; Environmental Health Manager, City Services, ext 3361 |

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| Restricted Reports | |
| Is this report restricted? | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| If Yes, when will the report become unrestricted? | |
| After Committee Decision | <input type="checkbox"/> |
| After Council Decision | <input type="checkbox"/> |
| Some time in the future | <input type="checkbox"/> |
| Never | <input type="checkbox"/> |

| | |
|--|---|
| Call-in | |
| Is the decision eligible for Call-in? | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |

| | |
|------------|--|
| 1.0 | Purpose of Report or Summary of Main Issues |
| 1.1 | <p>The Statutory Food Law Code of Practice instructs local authorities how to plan and deliver their regulatory activities. The Council must follow its requirements. The Food Standards Agency have recently published and are consulting on a number of proposed changes to the Code aimed to improve the process of food business registration and the application of the food hygiene intervention scheme. In part these changes are intended to reduce the level of intervention required by Local Authorities in recognition that severe funding cuts to English authorities are preventing increasing numbers from complying with the current requirements. Therefore whilst it is not the FSA intention the proposals may result in an overall reduction in service in Northern Ireland if applied. This report aims to inform Members of these proposals and presents a draft response, as attached, for consideration. The consultation period ends on 27th September 2018, extended to 11th October 2018.</p> |

| | |
|------------|--|
| 2.0 | Recommendation |
| 2.1 | The Committee is asked to consider and agree the consultation response. |
| 3.0 | Main Report |
| | <p>The Food Standards Agency (FSA) is proposing changes to the Food Law Code of Practice (Code) for NI and has launched a public consultation seeking comments and views from stakeholders. The consultation package including the draft code of practice is available at https://www.food.gov.uk/news-alerts/consultations/regulating-our-future-amendments-to-the-food-law-code-of-practice-northern-ireland</p> <p>Key proposals include:</p> <ol style="list-style-type: none"> 1. <i>Enhanced Registration</i> <ul style="list-style-type: none"> ▪ Food businesses are currently required to be registered with their Local Authority at least 28 days before commencing trading and this is considered important to allow Councils to plan their regulatory activities. Each Council currently operates its own independent registration system. Whilst many Councils including Belfast City Council have on line electronic forms available the majority of registrations continue to be made on paper and the information is not shared with the Food Standards Agency. The FSA is proposing amendments to enable the introduction of a new digital centralised registration system to replace the individual local systems. It is anticipated this will make it easier for business to register and access tailored information, it will improve the information collected which the FSA will pass on to Councils to help plan their activities. For the first time the FSA shall have real time access to information on all food businesses in England, Northern Ireland and Wales and it is their intention to use this data to develop a new centralised risk assessment engine that may determine interventions required for new businesses. The FSA plan to develop and launch the new web based system in April 2019. <p>The draft Council response supports the increasing use of technology to access and deliver services and recognises the potential benefits to users of a central online registration system. There is little information available as to the likely specification of the system therefore it is difficult to predict how well it will operate. The draft response outlines potential barriers to use including, lack of awareness, computer skills, literacy issues etc and suggests that alternative options including paper should be available. It also emphasises the need to continue to consult with Councils and businesses as the system is developed to ensure it is user friendly and fit</p> |

for purpose. Currently officers often assist food businesses in completing paper registration forms on site and it will important to ensure that our own officers have mobile devices and technology provided to continue do so on line.

- Many new food businesses fail to comply with the requirement to register before opening and only register at the Councils intervention. The FSA is considering how to increase the numbers of businesses proactively registering as this will help ensure they are visited by the Council and in compliance before they open. They are considering adding an additional score that may affect a premises Food Hygiene Rating if it is found on inspection not to be registered.

The draft response confirms that the Council believes it is important to introduce new measures to incentivise registration and/or penalise noncompliance. However, it does not agree that non registration should lower the Food Hygiene (compliance) Rating as this will confuse consumers as to the hygienic conditions observed on the premises and may increase the level of intervention required in the future when no additional risk exists. The response suggests alternatives that could be considered including use of fixed penalty notices, introducing charges for registration, working with insurance companies and sharing data with HRMC and other third parties dealing with businesses to encourage registration.

2. Revisions to the food hygiene intervention rating scheme

The food hygiene intervention rating scheme within the Code outlines how local authorities must assess and score the food safety risk from a specific food establishment and use that score to determine the nature and frequency of future interventions required for that establishment. Part of that score relates to the levels of compliance observed at inspection and it is this part of the score that is used to determine the published Food Hygiene Rating which must be displayed at the entrance to the premises. The FSA is proposing a number of changes to the risk scoring scheme aimed at reducing the levels of interventions required, in-particular for business showing full compliance over a sustained period of time. It is anticipated by the FSA these changes will reduce the regulatory burden on better businesses and allow local authorities to divert resources to more effectively target higher risk activities. Specific changes include:

- 2.1. Defining and recognising “full and sustained compliance” by applying a risk score reduction which will increase the time between inspections in such premises.

The draft response confirms that Council supports the principle of recognition for full sustained compliance to reduce the frequency and/or nature of future regulatory interventions. It does not support recognition resulting in the removal of establishments handling open high risk food completely from the inspection programme as this would affect Councils ability, over the longer term, to:

- (a) detect changes in businesses that could affect consumer safety, and
- (b) to refresh food hygiene ratings thereby negatively impacting in the integrity of the Food Hygiene Rating Scheme as scoring will become more and more outdated.

The Council believes that the current proposals will remove many premises handling open high risk food from the inspection programme and therefore does not support the current proposals. Consideration should be given to the development of a more innovative approach to achieve the same global reduction in the overall regulatory burden whilst maintaining a minimum level of inspection in all premises handling open high risk food. In the absence of revised proposals to that effect the Councils preference is a smaller reduction (-5) with additional safeguards to prevent establishments handling open high risk food falling to category “E” which would remove them from the inspection programme.

- 2.2. Currently premises, such as care establishments, catering for vulnerable groups including the very young, the very old and the sick, receive an additional score to raise their inspection frequency as such premises were considered to be higher risk. The FSA is proposing to remove this additional score reducing these premises to a level where less frequent and less thorough interventions would replace inspections.

The draft response confirms Councils opinion that premises serving vulnerable groups should be subject to a periodical inspection and risk assessment and therefore it does not support the removal of the additional score. The response recognises the very serious consequences that food poisoning can have on such vulnerable groups including risk of death and also the resultant loss of public confidence in our care institutions. There are many documented incidents of outbreaks in care establishments including some within Northern Ireland Trusts.

The proposals also fail to recognise the value of periodic inspections to the care establishment operators in offering advice and guidance to improve food safety.

- 2.3. The current scheme allows the application of an additional risk score in exceptional circumstances where the officer has concern over high levels of microbiological risk from an establishment. The FSA is concerned that the additional risk score is being incorrectly applied as 24% of premises in England Wales and Northern Ireland have been awarded the additional score. The FSA are therefore proposing to remove the significant risk score from the Code.

In Belfast City Council currently, only one premises has an additional score applied, equating to 0.0003 % of premises, thus demonstrating unlike England its use is exceptional and rare. Whilst its removal would have little impact overall, on an individual premises basis officers do find it useful in exceptional circumstances to move the next inspection forward. Therefore the draft response confirms the Council would like to see the retention of the additional score to be used in **exceptional** circumstances to move forward next inspection. We would like consideration to be given to greater flexibility of its use beyond micro biological risks for example for significant allergen risk, food fraud, or chemical contamination.

The full draft response to the consultation paper is attached, including answers to all the questions asked.

Finance and Resource Implications

There may be some initial resources required to integrate the Councils back office system with the new registration system and to implement changes to the risk scoring scheme. It is not possible to estimate what these are at this stage but it is expected that these will be absorbed with existing budgets if the FSA do not cover the costs.

Human Resources

There are no human resource implications.

Equality or Good Relations Implications/ Rural Needs Assessment

There are no equality or good relations implications, there is no requirement for rural needs assessment

| | |
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| 4.0 | Document Attached |
| | Draft response |

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Appendix 1

Consultation on the Food Law Code of Practice (Northern Ireland)

Closing Date 27th September 2018

Belfast City Council welcomes the opportunity to provide the comments below on the proposed revisions to the Food Law Code of Practice for Northern Ireland.

Q1 The FSA would like to obtain your views on any perceived barriers that could hinder the effective implementation and administration of the online registration service?

Belfast City Council fully support the increasing use of technology to access and deliver services and recognise the potential benefits to users of a central online registration system.

It is the Council's opinion that one of the main barriers to the current registration system is it is not valued by many business operators and is often seen as an administrative technicality with no adverse consequences from failing to proactively comply. To be effective it is essential that the new system incentivises registration and/or enforcement. For example a registration fee increased for late registration or fixed penalties for non-compliance could have such an effect.

As FSA is aware two Councils in Northern Ireland (Mid and East Antrim BC and Antrim and Newtownabbey BC) have agreed to pilot the online registration process on behalf of Northern Ireland Councils. This pilot has not yet commenced and therefore it is difficult to determine the problems, benefits and outcomes associated with online registration at this early stage. The lack of detail at this stage as to how the system will work prevents the Council from making an informed response to FSA at this time. It is obviously critical that feedback from participating Councils is used to ensure the system is user friendly and fit for purpose before its introduction and the project time line must be sufficient to ensure this work is complete. The FSA should continue to engage and seek the views of lead food officers and food businesses as the system is developed.

The FSA will be aware that Food Business Operators' in some Council areas, including Belfast City Council, can currently register their food business online however our experience is it is currently not widely used. This may partly be due to the fact that businesses are not actively encouraged to register online, however, additionally there are likely to be barriers to online provision including those who may not have the necessary computer skills or may have disabilities, language or literacy issues that are barriers to online access. It is our opinion that the system should ensure these minorities are accommodated for and in particular that paper registration and other alternative options should be available.

Our officers' report that helping an FBO complete a registration form at the time of inspection/visit is often the most efficient method for both officer and FBO to gather the correct information and comply with the legal requirement to register. This would suggest

that it is important that officers are provided with suitable mobile technology to allow them to help Food Business Operators to complete and update food premises registrations on site during routine visits. This would require additional investment in new mobile enabled devices.

The time taken to fill in an online registration form and validate the information is likely to be a significant barrier to users, it is essential that the level of detail collected and the intuitiveness of the interface minimise the impact.

Inaccurate data is a significant issue with the current system with EHOs having to follow up and correct information. The Council is concerned that a greater data set in the proposed registration form could increase inaccuracies and the need for follow up. Consideration needs to be given to validation and ensuring the accuracy of registration data including ownership, at the point of collection.

It is important that the system facilitates the FBO in reviewing the registration details and updating on an ongoing basis for example by way of an individual user ID and log in. Such a system could potentially automatically acknowledge registration by way of email and provide the information detailed in 3.2.7.7 of the draft code more efficiently than individual council systems.

Another challenge will be the integration of Councils back office systems with the FSA database to allow the transfer of data between. It is Councils understanding the FSA are in contact with software providers with a view to having the correct systems in place by March 2019. At this stage there is no clarity as to what preparations software providers have agreed and what additional work is required by Councils. It was our experience with the introduction of the FHRS that our own computer department had to divert significant resources to build the appropriate data extractions and manipulation software to enable the transfer of information to the FSA portal. It is essential considering the proposed implementation date that at the earliest opportunity that Councils are made aware of the necessary changes to their systems and that they are suitably reimbursed for any additional work required.

It is noted from paragraph 16 of the consultation document that the proposed system not only intends to be used to register new businesses, but also will provide real-time access to registration details of all food businesses. We would anticipate to achieve this the new system will at some stage require registration information for existing premises to be extracted from Council systems. It will be necessary to cleanse existing data prior to migration and this may involve a significant resource depending on the detail of the information required. Councils should be reimbursed for any additional expense incurred.

Q2 The FSA would like your opinion on whether you consider that enhancing registration through the online service will have the desired effect of increasing the effectiveness and efficiency of the registration process?

In theory enhanced registration has the potential to increase the effectiveness and efficacy of the registration process, however, there is so little detail available on the specification of the system it is not possible to predict at this time if the proposed system is likely to achieve this objective.

A similar online process developed for the registration of tobacco retailers in Northern Ireland as part tobacco control legislation proved problematic with many businesses opting for paper forms and officers experiencing significant issues with data quality and duplication.

The information from the *pilot exercise* will be essential in assessing effectiveness and efficiency of the proposed on line registration system

In order to increase effectiveness and efficiency it is considered essential that the system must:

1. Effectively incentivise compliance with registration and/or dis-incentivise non compliance.
2. Provide a high quality, intuitive and user friendly interface that is quick to complete
3. Reduce the incentive for some FBOs to reregister under new owner to avoid poor compliance history or improve FHR
4. Effectively validate FBO details/ key data and have mandatory fields.
5. Provide an effective mechanism for the business to review and update registration details online periodically. Automatic email reminders might help ensure this happens.
6. Be supported by a sustained communication strategy to raise and maintain awareness of requirements
7. Have a seamless two way interface with councils back office systems,

Q3 No question in the consultation

Q4 No question in the consultation

Q5 The FSA would like stakeholders to consider the proposed description of full compliance and give their opinion as to whether food businesses that achieve this level of compliance should be considered as fully compliant?

Belfast City Council agrees that business that achieve, 0,0,0 or 5,5,5 (that are rated 5 rated) or combination of these should be considered as fully compliant

Q6 Do you think food businesses should be recognised for sustained compliance if they are assessed to be fully compliant at the last 2 interventions and over a minimum period of 3 years?

Belfast city Council accepts FSA data demonstrating that sustained compliance in the short term is a reliable indicator of future compliance and therefore agrees in principle to the recognition of sustained compliance to reduce the inspection burden. No evidence has been presented as to how “full” compliance is likely to be maintained in the longer term and in particular in the absence of periodic inspection by the local authority.

The council would expect that the last 2 interventions considered should be inspections, partial inspections or audits where sufficient evidence has been gathered to complete an assessment in accordance with the requirements of the Code of Practice (5.3.1.1 as proposed)

Whilst the Council supports the principle of compliance recognition to reduce the frequency and/or nature of regulatory interventions, it does not support recognition resulting in the removal of establishments handling open high risk food completely from the inspection programme. It is anticipated in the longer term conditions will change in many establishments and removing them from the inspection programme would not only affect the integrity of the Food Hygiene Rating Scheme as risk assessments would not be updated, it would also significantly reduce the opportunities for officers to detect changes in operations that could increase risk to consumer and may merit intervention. The Council therefore does not support the current proposals as it is anticipated they will reduce many premises handling high risk food to category “E” allowing their removal from the inspection programme.

The proposals within the Code to limit the total score reduction to -40 and to limit reducing an establishment’s intervention rating by more than 2 risk categories will not safeguard against this.

With this in mind consideration could be given to achieving a similar “global” reduction in inspection burden whilst ensuring all premises handling high risk foods, and particularly those serving vulnerable groups, are inspected at some minimum frequency, it is recognised that this may require a more innovative approach.

Q7 What scale of recognition do you think food businesses should receive to their total risk rating score if they are assessed as fully compliant? Should it be -5, -10 or -20?

An analysis of the impact of the proposed reductions on Belfast City Councils premises profile of 3133 establishments would demonstrate very little impact to those premises currently rated “A” “B” or “C”, it is estimated that even a reduction of -20 would result in a maximum of only 38 establishments potentially changing from a “C” to “D” at their next inspection. This is reassuring when considering we would wish to prioritise these premises.

The greatest impact is anticipated in the movement from category “D” to category “E” which could see up to 646 premises for a -20 reduction moving from “D” to “E”,. Considering the

majority of these premises handle open high risk food we are concerned the current proposals may move such high numbers of premises out of the intervention program in favour of AES and the impact this may have on consumer safety and on the integrity of the FHRS. As stipulated in response to Q7 the limits to reductions proposed will not safeguard against this. Therefore the Council does not support the current proposals as drafted preferring the development of a more innovative approach to achieve the same global reduction in the overall regulatory burden whilst maintaining a minimum level of inspection in all premises handling open high risk food which could mitigate these concerns. In the absence of revised proposals the councils preference is a reduction of -5 with additional safeguards to prevent establishments handling open high risk food falling to category "E".

Consideration should be given to approved establishments to avoid applying minus scoring to these type of establishments. The changes to the code should not impact upon the number of interventions carried out on approved establishments and if necessary that separate scoring criteria be applied or a scoring cap process be introduced.

Q8 The FSA would invite views on whether the respondent agrees with treating fully compliant businesses differently in these circumstances, and the likely positives and negatives of the effects of this proposal?

(removal of vulnerable groups score)

The Council believes that premises serving vulnerable groups should be subject to a periodical inspection and risk assessment and therefore do not support the removal of the additional score.

Within Belfast we currently have 333 premises with a vulnerable risk score, 278 of these demonstrate sustained compliance and it is estimated that the introduction of these proposals would result in the majority of these moving from a "C" to a "D" and therefore Councils may no longer be a requirement to inspect and risk assess provided other interventions are applied.

The Council is concerned regarding the impact of this as there are many well documented incidents of outbreaks of food related illness affecting care establishments with vulnerable consumers including in Northern Ireland. Such outbreaks can have very serious consequences including associated morbidity. Additionally such outbreaks often have wider implications for public confidence in such institutions and the regulatory regime.

Consideration should also be given to how care establishments value the contribution made by local environmental health departments in assessing and supporting the development of their food safety management systems and the benefits to the institutions and consumers before considering removal of vulnerable risk score.

If the score is removed the Council believes it is important to ensure, as is proposed, that negative scoring for sustained compliance in these premises is capped so that the risk category reduction is limited to category D.

Positives

- Reduction of burden on the food businesses and Environmental Health Department.
- Recognition for those business who are in sustained compliance.

Negatives

- The proposals would mean that the majority of premises serving vulnerable groups would no longer require periodic inspection and risk assessment, even if such premises are fully compliant such activities can improve practices and reduce risks,
- The integrity of the FHRS and consumer confidence could be reduced if these premises are no longer routinely inspected,
- Care establishments may value the input of EH officers through routine inspections and may not wish a reduction in input
- The impact of a failure and therefore the degree of risk in such premises can be much greater in terms of the impact of illness on patients and on the reputation of the institution and the regulatory regime. This increased risk may justify an additional weighting.

Q9 The FSA would welcome any documented evidence that would substantiate the view that there has been any decline in compliance levels within health care establishments.

BCC has no documentary evidence demonstrating a decline in compliance with the minimum legal standards, however several high profile outbreaks of listeria have occurred in Northern Ireland Health Trusts' care establishments within the last 10 years, including hospitals within Belfast Trust area. This is mainly due to the vulnerable nature of the patients/residents in such establishments.

<http://www.publichealth.hscni.net/sites/default/files/ListeriaReport.pdf>

http://www.publichealth.hscni.net/sites/default/files/Gastro%20report%202012%20revised%2024122013_0.pdf

Published reports from The Regulation and Quality Improvement Authority (RQIA) have shown a decrease in care standards within some nursing homes in Northern Ireland. This decrease has been attributed to management of these establishments and has resulted in actions being taken by regulators to introduce measures to address the decline in standards. Details of the reports can be found at <https://www.rqia.org.uk/inspections/view-inspections-as/map/>

Q10 Given the issues that exist with the application of this scoring factor, what are your views on retaining this in the food hygiene risk assessment scheme?

(Significant risk score)

We note the FSA concerns that 24% of establishments across the UK have significance of risk score awarded. This is not the case in the Belfast City Council area where currently only 1 premises out of 3133 or 0.0003% has a significant risk score of 20 applied. Officers have found it useful on occasion to apply the score to move a premises from a B to an A when concerned about level of risk in an individual premises. This is in addition to a numerically high score for a low confidence in management. It is recognised that the additional score is not always applied appropriately and that this is something that could be addressed. In fact in the case of premises referred to with the additional score, it was applied due to concerns over allergen controls which is not our understanding of its intended use.

*The Council would like to see the retention of the additional score to be used in **exceptional** circumstances to move forward next inspection. We would like consideration to be given to greater flexibility of its use beyond micro biological risks for example for significant allergen risk, food fraud, or chemical contamination.*

If it is decided to remove the additional score, consideration could be given to increasing the maximum scores available under confidence in management and the descriptors to ensure in exceptional circumstances an exceptional score can be awarded to bring forward the inspection frequency.

Q11 If the additional score is applied for reasons other than a risk factor, what are the perceived benefits and what alternative measures could be used to capture this instead?

See question 10 answer.

Q12 The FSA believes that officers will already be interpreting the risk assessment approach to apply this risk factor to food businesses that lack a necessary process and this revision of the text will not result in any substantial change in inspection frequencies for business. The FSA would welcome any evidence to the contrary.

(method of processing)

BCC have no evidence to the contrary

Q13 The FSA would welcome any documentary evidence to support the use of a minimum score for the non-registration of a food business.

Belfast City Council has no such documentary evidence.

Q14 The FSA would welcome your views as to whether you think the use of a minimum score for non-registration would have enough impact, and if so, which score would you consider most appropriate?

In order to have the desired impact to encourage registration the score would have to affect the business in a significant way, ie in the reduction of at least one rating.

The Council recognises that non-registration offence is not widely enforced due to the costs and time associated with the complex legal processes for what could be perceived by the Courts as a minor offence.

The Council believes that it is important to introduce new measures to incentivise registration and/or penalise non compliance. However it has concerns regarding linking non compliance with registration to the Food Hygiene Rating Scheme as this could ultimately mislead consumers as to the hygiene conditions of the establishment and have a disproportionate impact on the reputation of the business. Officers experience is that the majority of businesses in breach of registration requirements are due to simple administrative oversight rather than a deliberate disregard for the law. If a new premises that has not registered receives a full inspection and is in full compliance with the hygiene requirements it may not be appropriate to reduce confidence in management over what may be considered a technicality not affecting risk to consumers. Similarly, if an existing registered business is inspected and it is determined that a significant change has occurred but the registration details have not been updated reducing the Food Hygiene Rating may not be considered appropriate.

Any minimum score applied should not increase the intervention risk category or thereby the inspection burden of the local authority.

Such a proposal would also have implications for re-rating inspections under the FHRS.

Fixed penalties or financial incentives may be a more effective way of encouraging registration.

Q15 If the additional score is applied to the CIM score for non-registration, what are the perceived benefits and what alternative measures could be used to increase proactive registration and to improve initial FHRS ratings?

BCC would consider the possible benefits to include:

- Increase in registrations – this is an unknown or quantifiable without some research or trials.
- Increased applications for food hygiene rating revisits – possible additional revenue stream for the Council depending on volume of applications.

However, for the reasons discussed in response to Q14 the Council does not support such a measure.

Q16 The FSA would welcome views on the most suitable measures that could be introduced to achieve the desired effect of driving up proactive registrations.

Alternative measures that could be considered include:

- Licensing food businesses - the introduction of a licensing type scheme may be more effective in the longer term to ensuring effective regulation.
- The use of fixed penalty notices, however, some officers or authorities may be reluctant to use such sanctions for administrative breaches and consistency of enforcement may be difficult to achieve,
- Charging for registration would help cover the administrative (and other) costs to local authorities, it would also give value to the registration process and increase the likelihood of enforcement for non-registration/non payment. A reduced charge could be applied if registration is completed 28 days before commencing trade, Charging may also reduce the likelihood of FBOs reregistering under different names to avoid poor FHRs and compliance histories
- An ongoing information strategy would need to be developed to ensure that new and existing food business are aware of the responsibilities around registration
- Data sharing – HMRC, landlords, letting agents, solicitors to place a requirement to provide information about new food businesses or changes to food business operators.
- Include recognition of registration as part of public liability insurance – seek confirmation before insurance can be attained.

Q17 The FSA would welcome your views on any likely barriers to its implementation or any unintended consequences this data standard may have for a DC's delivery of its official control programme.

It is not possible to predict the implications of a data standard without clarification as to what that standard shall be. The Council would expect the Food Standards Agency to fully consult and seek agreement from Councils as to the requirements of any such standard and seek reassurances that the provision of any such data to the FSA is justified and lawful and does not affect the Councils compliance with its obligations under the General Data Protection Regulations, the Data Protection Act or any other legal requirements.

Q18 Are there any other publicly available data sets, apart from LAEMS and FHRs, that could be readily accessed and usefully added to the BSC to improve its scope and potential?

Belfast City Council is not aware of any alternative data sets but would support the development of a balanced scorecard giving better more rounded indication of the performance of Councils in terms of improving outcomes. Such indicators should enable benchmarking and encourage service improvements

Q19 Are there any other measurable (or at least assessable) indicators of DC performance besides LAEMS and FHRS that could be developed and used to contribute to the assessment of the effectiveness of DCs? These could be direct or indirect indicators and either quantitative and/or qualitative in nature.

Belfast City Council is not aware of an additional indicators that are available at this time.

General Comments

- Section 3.2.7.7 of the draft code introduces a new requirement for Councils to acknowledge receipt of registration and allocation of a food premises registration number together with a reminder to businesses operators of the ongoing need to notify any changes to registration details. The FSA should consider if the new online system can be developed to do this more efficiently and reliably than individual councils.



| | |
|---------------------------|---|
| Subject: | Drug Support Services and Response – Request for Special Meeting |
| Date: | 4th September, 2018 |
| Reporting Officer: | Nigel Grimshaw, Strategic Director, City and Neighbourhood Services, ext 3260 |
| Contact Officer: | Siobhan Toland, Director of City Services, ext 3281 |

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| Restricted Reports | |
| Is this report restricted? | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| If Yes, when will the report become unrestricted? | |
| After Committee Decision | <input type="checkbox"/> |
| After Council Decision | <input type="checkbox"/> |
| Some time in the future | <input type="checkbox"/> |
| Never | <input type="checkbox"/> |

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| Call-in | |
| Is the decision eligible for Call-in? | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |

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| 1.0 | Purpose of Report or Summary of Main Issues |
| 1.1 | The purpose of the report is to provide Members with the opportunity of a Special Committee Meeting at a suitable date in October 2018. |
| 1.2 | The purpose of the meeting would be for PSNI to brief Members on what they are doing to tackle large-scale supply of drugs and for the main commissioners of services (PHA/Trust) to brief Members on what support services are provided to help those suffering with drug related issues. |

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| 2.0 | Recommendation |
| 2.1 | <p>The Committee is asked to:</p> <ul style="list-style-type: none"> • agree to hold a Special Committee Meeting on a suitable date in October with the PSNI and the main commissioners of drug support services, namely the Public Health Agency and the Belfast Trust. |
| 3.0 | Main Report |
| | <u>Key Issues</u> |
| 3.1 | A number of Members have expressed concern in recent months about drug use in Belfast and in particular, its changing nature i.e. intravenous drug use and the associated levels of drug litter in the city. Additionally, there has been a lot of media attention on the issue. |
| 3.2 | Council works closely with other statutory bodies as well as community and voluntary sector partners around this issue and there is a wider recognition that the emergence of heroin use, other opiate based drugs and poly drug misuse (taking a mixture of drugs/alcohol) are changing the nature of drug use across the city. |
| 3.3 | The result of this is that new challenges and pressures are emerging both in the city centre and in communities across the city including the relationship between vulnerability to addiction and vulnerability to mental health challenges. |
| 3.4 | Members are therefore asked to consider holding a Special People and Communities Meeting at a suitable date in October 2018 to discuss this issue in more detail with relevant agencies. |
| | <u>Financial and Resource Implications</u> |
| 3.5 | <p>Belfast Policing and Community Safety Partnership (PCSP) co-funds the following services with the Public Health Agency, aimed at supporting efforts to address these issues:</p> <ul style="list-style-type: none"> - Street Injectors Support Service (£15,000) - Mental Health/Addictions Dual Diagnosis Services (£30,000). |
| | <u>Equality or Good Relations Implications/Rural Needs Assessment</u> |
| 3.6 | There are no implications at present, however, this is monitored on an ongoing basis given the level of vulnerability present with this client group. |
| 4.0 | Documents Attached |
| | None |



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|---------------------------|--|
| Subject: | Use of Glyphosate Based Weedkiller |
| Date: | 4th September 2018 |
| Reporting Officer: | Nigel Grimshaw, Strategic Director, City and Neighbourhood Services, ext 3260 |
| Contact Officer: | Rose Crozier, Director of Neighbourhood Services, ext 3460 Carol Ann McCrory, Health and Safety Manager, ext 3518 |

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| Restricted Reports | |
| Is this report restricted? | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| If Yes, when will the report become unrestricted? | |
| After Committee Decision | <input type="checkbox"/> |
| After Council Decision | <input type="checkbox"/> |
| Some time in the future | <input type="checkbox"/> |
| Never | <input type="checkbox"/> |

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| Call-in | |
| Is the decision eligible for Call-in? | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |

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| 1.0 | Purpose of Report or Summary of Main Issues |
| 1.1 | On 10th August 2018, jurors in a US court found in favour of a groundskeeper who claimed that Monsanto's Roundup had contributed "substantially" to his terminal illness and ordered the company to pay \$289 million (£226m) in damages. It also found that the manufacturer, knew of the product's potential health risks as a 'possible carcinogen', and acted "with malice or oppression" by failing to warn users. |
| 1.2 | Further to this case, the purpose of this report is to inform the Committee of the Council's current use of Monsanto's Roundup and other similar products, the regulatory regime for these products and the Council's health and safety management arrangements for their use. |

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| 2.0 | Recommendation |
| 2.1 | The Committee is requested to note the contents of this report. |
| 3.0 | Main Report |
| | <u>Council Use</u> |
| 3.1 | The Council's Parks Service currently uses a number of weedkiller products which are based on the active ingredient glyphosate. These include Roundup 450, Nomix Dual and Nomix Hilite. These are primarily used for treatment of invasive species such as Japanese Knotweed and perennial and annual weeds in our parks and open spaces. |
| 3.2 | Glyphosate is a non-selective herbicide, meaning it will kill most plants. Glyphosate is rarely used on its own in the field and is an active ingredient in a range of broad spectrum herbicide formulations. Herbicide formulations such as Roundup include a variety of other chemicals and additives to help glyphosate work and extend the product's life shelf. |
| 3.3 | As Green Flag Award winners, the Council's use of weedkillers, including glyphosate based weedkillers, has significantly reduced in recent years as the Council has developed more environmentally friendly approaches to parks management. |
| | <u>Glyphosate approval process in Northern Ireland</u> |
| 3.4 | In order for glyphosate to be used in the EU, authorisation is required under the terms of the EC Regulation 1107/2009, Plant Protection Products. This process involves all Member States, the European Food Safety Authority (EFSA) and the European Commission. |
| 3.5 | When a company submits approval for an active ingredient such as glyphosate, the EFSA carries out a peer review and sends its conclusion to the European Commission. On the basis of the EFSA's review, the European Commission decide whether to authorise the substance. |
| 3.6 | Since glyphosate was introduced in 1974, all regulatory assessments have established that glyphosate has low hazard potentials to mammals. However, the International Agency for Research on Cancer (IARC) concluded in March 2015 that glyphosate is 'probably carcinogenic'. |
| 3.7 | Consequently, the IARC conclusion triggered a reconsideration of the evidence on carcinogenicity in the EU evaluation. The EU renewal process was the first comprehensive |

regulatory assessment of glyphosate conducted after the IARC evaluation. In November 2015, the European Food Safety Authority (EFSA) found it 'unlikely to pose a carcinogenic hazard to humans' based on a 'large body of evidence' including 'key studies not considered by IARC' that remain unpublished.

3.8 Following these divergences, the European Chemicals Agency (ECHA) was asked to assess the hazard properties of the substance before taking a decision on its potential renewal at EU level. It concluded in March 2017, on the basis of the evidence used by EFSA, that glyphosate did not class as a carcinogen.

3.9 In July 2017, the Commission proposed to renew the approval of glyphosate for 10 years. In the face of opposition by some Member States, the Commission proposed, in early November 2017, a five-year renewal. On 12 December 2017, the Commission adopted the act to renew the approval of glyphosate for 5 years.

Council health and safety management arrangements for glyphosate based products

3.10 In accordance with our statutory obligations under the Health and Safety at Work (NI) Order 1978 and the Control of Substances Hazardous to Health (NI) Regulations 2003 (as amended), all chemicals used within the Council are required to have a COSHH Assessment.

3.11 The COSHH assessment identifies the hazards associated with the product, who may be exposed, how they may be exposed and the controls required to safely use the product.

3.12 COSHH assessments have been completed for all the pesticides in use within the Council which contain glyphosate as an active ingredient. These include:

| Supplier | Product |
|------------------|------------------------|
| Monsanto | Round Pro Biactive 450 |
| Nomix Enviro Ltd | Dual |
| Nomix Enviro Ltd | Hilite |

3.13 When conducting these COSHH assessments, reference is made to the product's Safety Data Sheet (SDS). By law suppliers of chemicals must provide an up to date safety data sheet if a substance is dangerous for supply. Safety data sheets provide information on chemical products that help users of those chemicals to make a risk assessment. They describe the hazards the chemical presents, and give information on handling, storage and emergency measures in case of accident.

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| 3.14 | None of the Safety Data Sheets for glyphosate based products used by the Council have classified them as carcinogenic. |
| 3.15 | As a result of the COSHH assessment process, these products are currently approved for use within the Council on the basis that the recommended control measures are followed. These control measures typically include the wearing of chemical resistant gloves to EN 374 standard; suitable protective overalls and rubber boots during application; suitable respiratory protective device and chemical resistant goggles if exposed to vapour/spray. |
| 3.16 | Furthermore, the Park's service risk assessment for the use of pesticides stipulates all staff carrying out spraying must have relevant training (PA1, PA6) to ensure they are competent to carry out the task. |
| <u>Alternatives to Glyphosate based weedkillers</u> | |
| 3.17 | As advised, the Council currently use a number of glyphosate based products. The alternatives to this would include: |
| 3.18 | <p>1. Use of contact herbicides in place of glyphosate based products</p> <p>Contact herbicides are not as effective as glyphosate based herbicides as they do not kill the root system and therefore would require repeat treatment and additional resource. Contact herbicides can be more expensive.</p> |
| 3.19 | <p>2. Use of alternative practices such as strimming, mulching, hoeing and hand weeding in place of weedkillers ;</p> <p>Use of alternative practices would be more labour intensive and would require additional resource. The majority of perennial weeds treated by Parks Operatives are on hard surfaces so hand weeding would not be possible as a control measure.</p> |
| 3.20 | Glyphosate is the only recommended control mechanism for the control of Japanese Knotweed so therefore no alternative is available. |
| <u>Financial and Resource Implications</u> | |
| 3.21 | At this stage, there are no financial or resource implications however should alternatives to Glyphosate based weedkillers be used in the future, additional budget would be required for |

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| 3.22 | <p>the purchase of contact chemicals and/or additional resource to apply alternative practices. Exact costs would have to be explored.</p> <p><u>Equality or Good Relations/Rural Needs Assessment</u></p> <p>None</p> |
| 4.0 | Document Attached |
| | Background information |

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Background information

- 1.1 Any new pesticide on the market in Northern Ireland must obtain authorisation for the product under the terms of EC Regulation 1107/2009, Plant Protection Products.
- 1.2 Before a company applies to put a pesticide on the market it must gain approval for the active substance. Active substances such as glyphosate are the essential ingredients in the pesticide that enable the product to do its job.
- 1.3 The process for deciding whether a new active substance can be approved for use in plant protection products in the European Union (EU), involves all Member States, the European Food Safety Authority (EFSA) and the European Commission.
- 1.4 Pesticide applications from industry pass along a chain formed of these three parties – with each one carrying out specific tasks.
- 1.5 When a company submits an application for approval of an active substance to a Member State, the application contains supporting scientific information and studies. This application can be for a new active substance or for the renewal or amendment of a previously approved one.
- 1.6 In consultation with other Member States, EFSA carries out a peer review of the assessment report and sends its conclusions to the European Commission. These may include options for risk management measures.
- 1.7 On the basis of EFSA's review, The European Commission makes a proposal on whether or not to approve the application. A special committee of Member State representatives then votes on this proposal.
- 1.8 A new active substance is usually approved for 10 years, while an application for renewal of approval can be granted for up to 15 years.
- 1.9 Glyphosate is the most widely used herbicide in the world. A broad spectrum herbicide, its uses include weed control in agriculture, vegetation control in non-agricultural areas, and harvesting aid as crop desiccant.

- 2.0 Since glyphosate was introduced in 1974, all regulatory assessments have established that glyphosate has low hazard potential to mammals, however, the International Agency for Research on Cancer (IARC) concluded in March 2015 that it is probably carcinogenic.
- 2.1 Consequently, the IARC conclusion triggered a reconsideration of the evidence on carcinogenicity in the EU evaluation, and more recently by the Joint FAO/WHO Meeting on Pesticide Residues.
- 2.2 The European Union renewal process was the first comprehensive regulatory assessment of glyphosate conducted after the IARC evaluation.
- 2.3 In November 2015, the European Food Safety Authority (EFSA) found it 'unlikely to pose a carcinogenic hazard to humans' based on a 'large body of evidence', including 'key studies not considered by IARC' that remain unpublished.
- 2.4 In 2016 the Joint FAO/WHO Meeting on Pesticide Residues concluded that glyphosate is not carcinogenic in rats but could not exclude the possibility that it is carcinogenic in mice at very high doses. This information was used in the risk assessment concluding that glyphosate is unlikely to pose a carcinogenic risk to humans from exposure through the diet.
- 2.5 Following these divergences, the European Chemicals Agency (ECHA) was asked to assess the hazard properties of the substance before taking a decision on its potential renewal at EU level.
- 2.6 It concluded in March 2017, on the basis of the evidence used by EFSA, that glyphosate did not class as a carcinogen.
- 2.7 In July 2017, the Commission proposed to renew the approval of glyphosate for 10 years. In the face of opposition by some Member States, the Commission proposed, in early November 2017, a five-year renewal. On 12 December 2017 the Commission adopted the act to renew the approval of glyphosate for 5 years.



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|---------------------------|---|
| Subject: | Northern Ireland Health and Fitness Awards |
| Date: | 4th September 2018 |
| Reporting Officer: | Nigel Grimshaw, Strategic Director of City and Neighbourhood Services, ext 3269 |
| Contact Officer: | Rose Crozier, Director of Neighbourhood Services, ext 3460 |

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| Restricted Reports | |
| Is this report restricted? | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| If Yes, when will the report become unrestricted? | |
| After Committee Decision | <input type="checkbox"/> |
| After Council Decision | <input type="checkbox"/> |
| Some time in the future | <input type="checkbox"/> |
| Never | <input type="checkbox"/> |

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| Call-in | |
| Is the decision eligible for Call-in? | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |

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| 1.0 | Purpose of Report or Summary of Main issues |
| 1.1 | The Department's Teenage Kicks programme has been shortlisted for the Northern Ireland Health and Fitness Awards in 2018. It would be appropriate for the Council representatives and our delivery partners to attend the event to recognise its contribution to increasing health and wellbeing for young people who feel marginalised from mainstream physical activity. |
| 2.0 | Recommendation |
| 2.1 | The Committee is asked to: <ul style="list-style-type: none"> agree that the Chairperson and the Deputy Chairperson (or their nominee), Director, Sports Development Officer and delivery partners attend this prestigious event. |

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| 3.0 | Main Report |
| | Key Issues |
| 3.1 | The Leisure Development Unit, has organised Teenage Kicks for 13 years. During that time the dance-mentoring programme has worked with over 3,000 children and young people in primary, secondary and special school sectors. It brings them through an 8 week programme of dance with fitness guru “Fitness Freddy” where self-confidence, body image and leadership skills are developed. The programmes are delivered in the school environment before bringing the young people together for a choreographed finale takes place at the historic Ulster Hall in June. |
| 3.2 | The inaugural Northern Ireland Health & Fitness Awards sponsored will take place on Saturday 22 nd September in the Crowne Plaza Belfast. The awards will be a celebration of excellence and achievement across the entire health and fitness industry. Teenage Kicks has been shortlisted as a finalist in the Health and Fitness Event of the Year category. |
| 3.3 | The event will be hosted by a former Emmerdale actress, Strictly Come Dancing star and health and fitness enthusiast, Gemma Atkinson and Q Radio presenter Ibe Sesay. |
| 3.4 | The independent judging panel will consist of former Ulster, Ireland and British Lions rugby star Stephen Ferris, leading nutritionist Jane McClenaghan, fitness professional Ian Young, fitness and lifestyle blogger Aly Harte and newspaper Editor Martin Breen. |
| 3.5 | Attendance at this prestigious event will increase recognition of the positive contribution which the Department’s programmes are make to increase health and wellbeing for young people who feel marginalised from mainstream physical activities. |
| | <u>Financial and Resource Implications</u> |
| 3.6 | Resources are available within existing Leisure Development budgets to support attendance. Cost is £85 per person. |
| | <u>Asset and Other Implications</u> |
| 3.7 | None |
| | <u>Equality, Good Relations Implications/Rural Needs Assessment</u> |
| 3.8 | None. |
| 4.0 | Documents Attached |
| | None |



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|---------------------------|---|
| Subject: | Naming of Path at Olympia Leisure Centre |
| Date: | 4th September, 2018 |
| Reporting Officer: | Nigel Grimshaw, Strategic Director, City and Neighbourhood Services, ext 3260 |
| Contact Officer: | Rose Crozier, Director of Neighbourhood Services, ext 3460 |

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| Restricted Reports | |
| Is this report restricted? | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| If Yes, when will the report become unrestricted? | |
| After Committee Decision | <input type="checkbox"/> |
| After Council Decision | <input type="checkbox"/> |
| Some time in the future | <input type="checkbox"/> |
| Never | <input type="checkbox"/> |

| | |
|---------------------------------------|---|
| Call-in | |
| Is the decision eligible for Call-in? | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |

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| 1.0 | Purpose of Report or Summary of Main Issues |
| 1.1 | To update the Committee of the outcome of a public vote on six suggested names for the tree-lined boulevard leading to Olympia Leisure Centre from the Boucher Road. |
| 2.0 | Recommendation |
| 2.1 | The Committee is asked to agree the title of the boulevard leading to Olympia Leisure Centre as Windsor Way. |

| 3.0 | Main Report | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|------------------------|--|--------------|----------|-------------|-----------|-------------|----------|-------|-------------------|---|---|---|----|---|----|------------------------|---|---|---|-----|---|-----|---------------------|---|---|---|----|---|----|-------------|---|---|---|----|---|----|-------------------|---|---|---|----|---|----|-------------|----|---|---|------|----|------|--------------|-----------|----------|----------|-------------|-----------|-------------|
| 3.1 | <p data-bbox="272 293 432 324"><u>Key Issues</u></p> <p data-bbox="272 342 1469 477">At the People and Communities Committee meeting on 5th June 2018, Members requested that staff conduct a public vote to garner public opinion on an appropriate title for the tree-lined boulevard leading to Olympia Leisure Centre from the Boucher Road.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3.2 | <p data-bbox="272 551 1469 629">Following a suggestion process in April 2018, the Committee agreed six names for the public to choose from as part of the vote:</p> <ul data-bbox="272 647 620 929" style="list-style-type: none"> ▪ Boucher Boulevard ▪ Elisha Scott Boulevard ▪ Grace Bannister Way ▪ Legends Way ▪ Olympia Boulevard ▪ Windsor Way | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3.3 | <p data-bbox="272 1003 1273 1032">A public vote was carried out from Monday 23rd July to Sunday 19th August.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3.4 | <p data-bbox="272 1106 1469 1234">During this period, votes were cast online, by email, telephone, post and in 5 venues in the Village area namely Morton Community Centre, Olympia Leisure Centre, Greater Village Regeneration Trust, Windsor Women’s Centre and South City Resource Centre.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3.5 | <p data-bbox="272 1308 1422 1337">The total number of votes cast was 2,392, with the breakdown of votes being as follows:</p> <table border="1" data-bbox="300 1400 1442 1865"> <thead> <tr> <th data-bbox="300 1400 611 1451">Name of road</th> <th data-bbox="611 1400 743 1451">Email</th> <th data-bbox="743 1400 850 1451">Text</th> <th data-bbox="850 1400 991 1451">Phone</th> <th data-bbox="991 1400 1142 1451">Online</th> <th data-bbox="1142 1400 1297 1451">Hardcopy</th> <th data-bbox="1297 1400 1442 1451">Total</th> </tr> </thead> <tbody> <tr> <td data-bbox="300 1451 611 1503">Boucher Boulevard</td> <td data-bbox="611 1451 743 1503">1</td> <td data-bbox="743 1451 850 1503">0</td> <td data-bbox="850 1451 991 1503">0</td> <td data-bbox="991 1451 1142 1503">32</td> <td data-bbox="1142 1451 1297 1503">0</td> <td data-bbox="1297 1451 1442 1503">33</td> </tr> <tr> <td data-bbox="300 1503 611 1608">Elisha Scott Boulevard</td> <td data-bbox="611 1503 743 1608">5</td> <td data-bbox="743 1503 850 1608">0</td> <td data-bbox="850 1503 991 1608">1</td> <td data-bbox="991 1503 1142 1608">525</td> <td data-bbox="1142 1503 1297 1608">0</td> <td data-bbox="1297 1503 1442 1608">531</td> </tr> <tr> <td data-bbox="300 1608 611 1659">Grace Bannister Way</td> <td data-bbox="611 1608 743 1659">0</td> <td data-bbox="743 1608 850 1659">0</td> <td data-bbox="850 1608 991 1659">0</td> <td data-bbox="991 1608 1142 1659">13</td> <td data-bbox="1142 1608 1297 1659">0</td> <td data-bbox="1297 1608 1442 1659">13</td> </tr> <tr> <td data-bbox="300 1659 611 1711">Legends Way</td> <td data-bbox="611 1659 743 1711">0</td> <td data-bbox="743 1659 850 1711">0</td> <td data-bbox="850 1659 991 1711">0</td> <td data-bbox="991 1659 1142 1711">39</td> <td data-bbox="1142 1659 1297 1711">3</td> <td data-bbox="1297 1659 1442 1711">42</td> </tr> <tr> <td data-bbox="300 1711 611 1762">Olympia Boulevard</td> <td data-bbox="611 1711 743 1762">0</td> <td data-bbox="743 1711 850 1762">0</td> <td data-bbox="850 1711 991 1762">0</td> <td data-bbox="991 1711 1142 1762">67</td> <td data-bbox="1142 1711 1297 1762">2</td> <td data-bbox="1297 1711 1442 1762">69</td> </tr> <tr> <td data-bbox="300 1762 611 1814">Windsor Way</td> <td data-bbox="611 1762 743 1814">39</td> <td data-bbox="743 1762 850 1814">1</td> <td data-bbox="850 1762 991 1814">0</td> <td data-bbox="991 1762 1142 1814">1640</td> <td data-bbox="1142 1762 1297 1814">24</td> <td data-bbox="1297 1762 1442 1814">1704</td> </tr> <tr> <td data-bbox="300 1814 611 1865">Total</td> <td data-bbox="611 1814 743 1865">45</td> <td data-bbox="743 1814 850 1865">1</td> <td data-bbox="850 1814 991 1865">1</td> <td data-bbox="991 1814 1142 1865">2316</td> <td data-bbox="1142 1814 1297 1865">29</td> <td data-bbox="1297 1814 1442 1865">2392</td> </tr> </tbody> </table> | Name of road | Email | Text | Phone | Online | Hardcopy | Total | Boucher Boulevard | 1 | 0 | 0 | 32 | 0 | 33 | Elisha Scott Boulevard | 5 | 0 | 1 | 525 | 0 | 531 | Grace Bannister Way | 0 | 0 | 0 | 13 | 0 | 13 | Legends Way | 0 | 0 | 0 | 39 | 3 | 42 | Olympia Boulevard | 0 | 0 | 0 | 67 | 2 | 69 | Windsor Way | 39 | 1 | 0 | 1640 | 24 | 1704 | Total | 45 | 1 | 1 | 2316 | 29 | 2392 |
| Name of road | Email | Text | Phone | Online | Hardcopy | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Boucher Boulevard | 1 | 0 | 0 | 32 | 0 | 33 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Elisha Scott Boulevard | 5 | 0 | 1 | 525 | 0 | 531 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Grace Bannister Way | 0 | 0 | 0 | 13 | 0 | 13 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Legends Way | 0 | 0 | 0 | 39 | 3 | 42 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Olympia Boulevard | 0 | 0 | 0 | 67 | 2 | 69 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Windsor Way | 39 | 1 | 0 | 1640 | 24 | 1704 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | 45 | 1 | 1 | 2316 | 29 | 2392 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| 3.6 | The name which received the most public support with was Windsor Way, with 1704 votes or 71% of the vote. |
| 3.7 | Almost 94% (2,241) of the votes cast were from Belfast addresses and 96% (1,639) of the Windsor Way votes were cast from Belfast addresses. |
| | <u>Financial and Resource Implications</u> |
| 3.8 | None |
| | <u>Equality or Good Relations Implications/Rural Needs Assessment</u> |
| 3.9 | None |
| 4.0 | Documents Attached |
| | None |

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| Subject: | Donation of a Discus Cage for Mary Peters Track |
| Date: | 4th September, 2018 |
| Reporting Officer: | Nigel Grimshaw, Strategic Director, City and Neighbourhood Services Department, ext 3260 |
| Contact Officer: | Rose Crozier, Director, City and Neighbourhood Services Department, ext 3460 |

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| Restricted Reports | |
| Is this report restricted? | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| If Yes, when will the report become unrestricted? | |
| After Committee Decision | <input type="checkbox"/> |
| After Council Decision | <input type="checkbox"/> |
| Some time in the future | <input type="checkbox"/> |
| Never | <input type="checkbox"/> |

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| Call-in | |
| Is the decision eligible for Call-in? | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |

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| 1.0 | Purpose of Report or Summary of Main Issues |
| 1.1 | To obtain permission to install a discus cage in the Council's Mary Peters Track. The cage has been donated by the family of a discus thrower by means of a donation to the Community Foundation Northern Ireland. |
| 2.0 | Recommendations |
| 2.1 | It is recommended that: <ul style="list-style-type: none"> • the Committee agrees to grant permission for the installation of a discus cage in the Council's Mary Peters Track. The discus cage has been donated by the family of a discus thrower by means of donation to the Community Foundation Northern Ireland. |

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| 2.2 | <p>This is conditional on a number of issues which Estates Unit have requested, namely:</p> <ul style="list-style-type: none"> • appropriate documentation from the Contractor who is carrying out installation, including specifications, duration of works, public liability insurance. • permission, if not already granted, from Queen’s University who are the land owners. The Council has a 99 year lease with Queen’s University. • letters of indemnity will be required between the Contractor, the Council and Queen’s University. |
| 3.0 | Main Report |
| | <p><u>Key Issues</u></p> <p>3.1 The Mary Peters Track recently underwent a major upgrade with an installation of a new International standard Mondo Track and a new 300 seater stadium.</p> <p>3.2 Part of the original proposals included plans to install 2 discus/hammer cages in the ‘in field’ of the Track. Unfortunately due to budget constraints only one cage was installed.</p> <p>3.3 However, the family of a thrower called Mike Fulton, who sadly passed away a number of years ago, have contacted the Northern Ireland Amateur Athletics Association offering to donate a discus cage for use in Mary Peters Track. The family have made a financial donation via the Community Foundation, Northern Ireland. The cost of installing and purchasing the cage, which will be an International Association of Athletics Federation specification cage, will be in the region of £11,000.</p> <p>3.4 If permission is granted to install the discus cage, it is intended, after installation, that the Northern Ireland Amateur Athletics Association will hold a small reception to thank the funders and benefactor’s family. Representatives from Belfast City Council will also be invited to the ceremony.</p> <p><u>Financial and Resource Implications</u></p> <p>3.5 There are no financial implications for Belfast City Council, other than Officer time, as the cost of installing and supplying the discus cage will be borne by the Community Foundation Northern Ireland via a donation from the Mike Fulton family.</p> |

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| 3.6 | <u>Equality or Good Relations Implications/Rural Needs Assessment</u> There are no known implications. |
| 4.0 | Documents Attached |
| | None |

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